

City of
KAWARTHA LAKES
POLICE SERVICES BOARD



Minutes of the **OPEN MEETING** of the **CITY OF KAWARTHA LAKES POLICE SERVICES BOARD** held on March 20th, 2025.

MEMBERS OF THE CITY OF KAWARTHA LAKES POLICE SERVICES BOARD PRESENT

Ms. V. Barkey
Ms. W. Percival
Mr. D. Blackburn
Mr. D. Elmslie
Mr. C. McDonald
Ms. K. Chiasson

MEMBERS OF THE MUNICIPAL POLICE SERVICE PRESENT

Chief K. Robertson
Sgt B. Johnston

CALL TO ORDER

Ms. Barkey called the Open Meeting of the City of Kawartha Lakes Police Services Board to Order at 0930 hours.

CONFIRMATION OF QUORUM

Thereafter a quorum was confirmed.

DECLARATION OF CONFLICT OF INTEREST

There were no Declarations of Conflict of Interest.

APPROVAL OF AGENDA

The agenda was reviewed and was approved on motion of Ms. Percival, seconded by Mr. Elmslie.

CARRIED

PRESENTATIONS/DEPUTATIONS

There were no presentations or deputations.

1. **MINUTES OF PREVIOUS MEETING**

Copies of the minutes of the (Open) Meeting of the City of Kawartha Lakes Police Services Board held on February 20th, 2025 were previously circulated.

MOVED BY: Mr. Blackburn, SECONDED BY: Ms. Percival

Resolved that the minutes of the Open Meeting of the City of Kawartha Lakes Police Services Board, February 20th, 2025 be adopted as printed and circulated.

CARRIED

2. **STATISTICAL REPORTS – February 2025**

Copies of the *Statistical Reports for the Municipal Police Service* for February 2025 were provided (copy attached to official minutes). Chief Robertson provided a brief overview, noting:

- Drug Arrests – two significant search warrants resulted in large seizures
- Young Persons – numbers connected to youth crime are trending higher provincially; in the majority of cases, youth charges are related to drug arrests (Note: youth are not from CKL)
- Theft Under – higher numbers are due to increased instances of shoplifting
- Fraud – should be 17
- Motor Vehicle Collisions – increased numbers are due to winter weather

MOVED BY: Mr. Elmslie, SECONDED BY: Mr. Blackburn

Resolved that the Municipal Police Services Statistical Reports for February 2025 be received.

CARRIED

3. **ACCOUNTS TO BE APPROVED AS PAID**

Copies of the *Municipal Police Services Accounts* for the period February 2025 were previously distributed (copy attached to official minutes). Chief Robertson noted the following in the February 2025 Accounts:

- ATD Signs – recruiting materials for recruitment drive
- Polar Pin (Police Operations) – badges and related items
- Municipality of Port Hope – Frontline Supervisor Course, run by Port Hope Police Service; invoice paid to Municipality of Port Hope

MOVED BY: Ms. Percival, SECONDED BY: Mr. Blackburn

Resolved that the Municipal Police Service Accounts for the period February 2025 be approved as paid.

CARRIED

4. **CONSENT AGENDA**

There were no items for the Consent Agenda.

5. **OLD BUSINESS/STANDING ITEMS**

5.1 **OAPSB/Zone 3 Updates** – Mr. Blackburn noted the Zone 3 Meeting, scheduled for next week, is virtual; elections included in the agenda. The Spring Conference is June 3rd, 2025 in London. Virtual training sessions continue.

MOVED BY: Mr. Elmslie, SECONDED BY: Mr. McDonald

Resolved that the Board receive the verbal report on Zone 3.

CARRIED

6. **NEW BUSINESS**

Mr. Elmslie noted that all salaries for public employees, including members of Police Services Board, were published at the last CKL Council Meeting.

7. **REPORT OF THE CHIEF**

7.1 **PSB2025-010 – Section 14 Partnership** - Copies of PSB2025-010, *Section 14 Partnership*, were previously distributed (copy attached to official minutes). Chief Robertson explained that the CKL Police Service has been invited to join two other smaller Police Services (Cobourg and Port Hope) in a Section 14 agreement for technical investigations. The partnership would allow for expedited service delivery and also allow KLPS to meet legislated disclosure timelines. For 2025, the KLPS portion of this software would be \$11 800.

MOVED BY: Mr. Elmslie, SECONDED BY: Mr. Blackburn

Resolved that the Board receive the report from Chief Robertson and that the Police Services Board approve the expenditure for taking part in the Section 14 agreement for technical investigations.

CARRIED

8. **VERBAL REPORT OF THE CHIEF**

(1) CSPA Training Mandates for officers in Ontario – Materials and procedures are not yet in place in order to provide officers with the mandated training. CKL Police Service is in consultation with the Province to resolve the issues. The Service is also collaborating with local policing partners deliver training in a way that is fiscally responsible.

MOVED BY: Mr. Elmslie, SECONDED BY: Ms. Percival

Resolved that the Verbal Report of the Chief be received.

CARRIED

9. **MOTION TO MOVED INTO CLOSED MEETING**

MOVED BY: Ms. Percival, SECONDED BY: Mr. Blackburn

Resolved that the Board adjourn the public portion of its meeting to move IN CAMERA to discuss confidential items pertaining to legal and personnel matters, in accordance with Section 3594 of the Police Services Act.

CARRIED

10. **REPORT FROM CLOSED MEETING**

In accordance with Section 44 of the Community Safety and Policing Act, 2019, the City of Kawartha Lakes Police Services Board met in a closed session following the public meeting to discuss items pertaining to the following subject matter:

1. Personnel Matters

2. **Future Planning** – Copies of PSB2025-09, *Future Planning*, were previously distributed (copy attached to official minutes). Chief Robertson provided rationale for having preliminary discussions with City staff regarding KLPS taking over the property at 4 Victory Ave N. once Paramedic Services move to their new location.

MOVED BY: Mr. Elmslie, SECONDED BY: Ms. Percival

Resolved that Item 7.2 relating to Future Planning from Closed be included in Open Session.

CARRIED

MOVED BY: Mr. McDonald, SECONDED BY: Ms. Percival

Resolved that the Board receive the report from the Closed Meeting.

CARRIED

11. **CONFIRMATION BY-LAW**

Moved By: Mr. McDonald SECONDED BY: Mr. Blackburn

Resolved that any motions passed in the Closed portion of the City of Kawartha Lakes Police Services Board meeting be approved.

CARRIED

12. **ADJOURNMENT**

MOVED BY: Mr. Blackburn

Resolved that the meeting adjourn.

Meeting adjourned at 1113 hours.

READ AND ADOPTED THIS _____ DAY OF _____, 2025.

CHAIRPERSON,
City of Kawartha Lakes Police Services Board