

City of
KAWARTHA LAKES
POLICE SERVICES BOARD



Minutes of the **OPEN MEETING** of the **CITY OF KAWARTHA LAKES POLICE SERVICES BOARD** held on March 21st, 2024.

MEMBERS OF THE CITY OF KAWARTHA LAKES POLICE SERVICES BOARD

PRESENT

Ms. V. Barkey
Mr. D. Blackburn
Ms. W. Percival
Mr. E. Smeaton

MEMBERS OF THE MUNICIPAL POLICE SERVICE PRESENT

Chief M. Mitchell
Insp. K. Robertson
Insp. T. Hickey

CALL TO ORDER

Ms. Percival called the Open Meeting of the City of Kawartha Lakes Police Services Board to Order at 0930 hours.

CONFIRMATION OF QUORUM

Thereafter a quorum was confirmed.

DECLARATION OF PECUNIARY INTEREST

There were no declarations of Pecuniary Interest.

APPROVAL OF AGENDA

The agenda was reviewed and was approved on motion of Mr. D. Blackburn, seconded by Ms. V. Barkey. **CARRIED**

PRESENTATIONS/DEPUTATIONS

There were no Presentations/Deputations in the Open Meeting.

1. **MINUTES OF PREVIOUS MEETING**

Copies of the minutes of the (Open) Meeting of the City of Kawartha Lakes Police Services Board held on February 15th, 2024, were previously circulated.

MOVED BY: Ms. V. Barkey, SECONDED BY: Mr. D. Blackburn

Resolved that the minutes of the Open Meeting of the City of Kawartha Lakes Police Services Board, February 15th, 2024, be adopted as printed and circulated. **CARRIED**

2. **STATISTICAL REPORTS – February 2024**

Copies of the *Statistical Reports for the Municipal Police Service* for February 2024 were provided (copy attached to official minutes). Chief Mitchell provided a brief overview, noting that the number of incidents had increased from 2023, although he is confident that, as 2024 progresses, the numbers will return to what they have looked like historically. Chief Mitchell also noted that one of the factors driving up the statistical numbers is the number of persons who have failed to attend court on their specified dates.

MOVED BY: Mr. E. Smeaton, SECONDED BY: Mr. D. Blackburn

Resolved that the Municipal Police Services Statistical Reports for February 2024 be received. **CARRIED**

3. **ACCOUNTS TO BE APPROVED AS PAID**

Copies of the *Municipal Police Services Accounts* for the period February 2024 were previously distributed (copy attached to official minutes).

MOVED BY: Ms. V. Barkey, SECONDED BY: Mr. E. Smeaton

Resolved that the Municipal Police Service Accounts for the period February 2024 be approved as paid. **CARRIED**

4. **CONSENT AGENDA**

There were no items for the Consent Agenda.

5. **OLD BUSINESS/STANDING ITEMS**

5.1 **OAPSB/Zone 3 Updates**

Mr. D. Blackburn noted that in the afternoon of the 21st of March 2024 he will be in attendance in a discussion group, to discuss the OAPSB further. On the 27th & 28th of February 2024 Chief Mark Mitchell, Insp. K. Robertson, Ms. V. Barkey, Mr. D. Blackburn and Ms. W. Percival attended a summit in Toronto in reference to the new updated legislation that is being implemented on the 1st of April 2024. Mr. D. Blackburn and Ms. V. Barkey both noted the feeling of enhanced responsibility and increased onus on the Police Service Board. Chief Mitchell noted that the new Act is part of modernization and will increase the clarity of roles and increase the effectiveness of the Police Service Board. Chief Mitchell also noted that despite the implementation of this Act on the 1st of April 2024, there will be an 18-month grace period to allow Police Service Boards to adjust to the recent changes. Insp. K. Robertson added that after attending the Ontario Police College in Aylmer on the 15th of March 2024 that the Inspector General Ryan Teschner will be going to Police Service Boards around Ontario to discuss the changes to the new CSPA legislation. Chief Mitchell also noted that with this new legislation the Police Service Board can lean on larger Police Service Boards in the Province for guidance and not to be overwhelmed by the upcoming changes. Mr. D. Blackburn also added that he would have more information after attending his meeting later in the afternoon.

5.2 **Draft Procedural By-Law No. 002-97**

Chief Mitchell updated the procedural by-law, and highlighted the changes in language and recommended the Police Service Board to adopt the changes and have them implemented by the 1st of April 2024. Ms. V. Barkey inquired about the control the Police Service Board has over the position of the Chief of Police while the current Chief of Police is away. Chief Mitchell noted that if the Chief was absent because of illness or holidays one of the Inspectors would step in as an acting Chief temporarily, but if the Chief were to be on leave due to suspension, the Police Service Board would be in control of making those decisions for an interim Chief of Police. Mr. E. Smeaton & Ms. W. Percival appreciated Chief Mitchell's notes.

MOVED BY: Mr. D. Blackburn, SECONDED BY: Mr. E. Smeaton
Resolved that the Draft Procedural By-Law No. 002-97 be received.

CARRIED

6. **NEW BUSINESS**

No new business.

7. **REPORT OF THE CHIEF**

7.1 **Correspondence from Canada Beyond the Blue** – Copies of *Correspondence from Canada Beyond the Blue* were previously provided (copy attached to official minutes). Chief Mitchell noted that he would be attending the Ontario Police Suicide Memorial at Queen's Park on the 23rd of June 2024, where the late PC M. Broderick will be among those recognized as part of the memorial.

MOVED BY: Mr. E. Smeaton, SECONDED BY: Ms. V. Barkey
Resolved that the correspondence from Canada Beyond the Blue be received.

CARRIED

7.2 **PSB2024-006 – Mobile Crisis Response Grant** – Copies of PSB2024-006, *Mobile Crisis Response Grant*, were previously provided (copy attached to official minutes). Chief Mitchell noted that in 2023 the service applied for the Mobile Crisis Response Grant in which they were successful. This grant allowed the service to strengthen the bond it has with the Ross Memorial Hospital, having a crisis nurse on site two times a week and growing the Community Response Unit. The 2023 Mobile Crisis Response Grant was only available for 24 months before expiring. The funds the service is receiving from the Bail Compliance Grant will be able to continue to support the initiatives put out by 7.2. The service will be applying for the 2024 Mobile Crisis Response Grant that will be open for applications in April 2024. The 2024 grant will be effective for 3 years and not 1 year like the 2023 grant.

MOVED BY: Mr. D. Blackburn, SECONDED BY: Ms. V. Barkey
Resolved that the Board approve the extension of the Crisis Nurse contract on a part-time (two-day per week) basis for the period of April 1 to December 31, 2024.

CARRIED

7.3 PSB2024-007 – Request for Contingency Reserve Funds – Copies of PSB2024-007, *Request for Contingency Reserve Funds*, were previously provided (copy attached to official minutes). Chief Mitchell noted that in July of 2023 the Police Service Board endorsed the unexpected purchase of a new cruiser and utility trailer due to the uncertainty of availability in the future. Also, through the 2023 sale of assets, the service was able to accumulate a total of \$43,000. Chief Mitchell requested the approval to obtain funds from the contingency reserve of the 2023 sale of assets for the purchase of the utility trailer.

MOVED BY: Mr. D. Blackburn, SECONDED BY: Mr. E. Smeaton

Resolved that the Board approve the use of contingency reserve funds from the 2023 sale of assets for the purchase of the utility trailer. **CARRIED**

8. VERBAL REPORT OF THE CHIEF

(1) Chief Mitchell reminded all of those present of the Wounded Warriors event at 1pm on the 25th of March 2024. The Kawartha Lakes Police Service and the Lindsay Police Association are launching a partnership with Wounded Warriors Canada to help expand access to mental health and wellness of Kawartha Lakes Police Service members, and their families.

MOVED BY: Ms. V. Barkey, SECONDED BY: Mr. D. Blackburn

Resolved that the Report of the Chief be received. **CARRIED**

9. MOTION TO MOVED INTO CLOSED MEETING

MOVED BY: Mr. D. Blackburn, SECONDED BY: Mr. E. Smeaton

Resolved that the Board adjourn the public portion of its meeting to move IN CAMERA to discuss confidential items pertaining to legal and personnel matters, in accordance with Section 3594 of the Police Services Act. **CARRIED**

10. REPORT FROM CLOSED MEETING

11. CONFIRMATION BY-LAW

MOVED BY: M, SECONDED BY: M

Resolved that any motions passed in the Closed portion of the City of Kawartha Lakes Police Services Board meeting be approved. **CARRIED**

12. ADJOURNMENT

MOVED BY: Mr. Blackburn

Resolved that the meeting adjourn.

Meeting adjourned at ___ hours.

READ AND ADOPTED THIS _____ DAY OF _____, 2024.

**CHAIRPERSON,
City of Kawartha Lakes Police Services Board**