

City of
KAWARTHA LAKES
POLICE SERVICES BOARD



Minutes of the **OPEN MEETING** of the **CITY OF KAWARTHA LAKES POLICE SERVICES BOARD** held on June 20th, 2024.

MEMBERS OF THE CITY OF KAWARTHA LAKES POLICE SERVICES BOARD PRESENT

Ms. W. Percival
Ms. V. Barkey
Mr. D. Blackburn
Mr. D. Elmslie
Mr. E. Smeaton
Ms. K. Chiasson

MEMBERS OF THE MUNICIPAL POLICE SERVICE PRESENT

Chief Designate K. Robertson
Insp T. Hickey
Insp D. Hagarty

CALL TO ORDER

Ms. Percival called the Open Meeting of the City of Kawartha Lakes Police Services Board to Order at 0931 hours.

Ms. Percival welcomed Graham Wight as the new Police Services Officer. We look forward to our association with him.

Ms. Percival congratulated Insp Deb Hagarty for her promotion and welcomed her to the Board.

CONFIRMATION OF QUORUM

Thereafter a quorum was confirmed.

DECLARATION OF INTEREST

There were no Declarations of Interest.

APPROVAL OF AGENDA

The agenda was reviewed and was approved on motion of Mr. Elmslie, seconded by Ms. Barkey. **CARRIED**

PRESENTATIONS/DEPUTATIONS

There were no presentations or deputations.

1. **MINUTES OF PREVIOUS MEETING**

Copies of the minutes of the (Open) Meeting of the City of Kawartha Lakes Police Services Board held on May 16th, 2024 were previously circulated.

MOVED BY: Mr. Smeaton, SECONDED BY: Mr. Blackburn

Resolved that the minutes of the Open Meeting of the City of Kawartha Lakes Police Services Board, May 16th, 2024 be adopted as printed and circulated. CARRIED

2. **STATISTICAL REPORTS – May 2024**

Copies of the *Statistical Reports for the Municipal Police Service* for May 2024 were provided (copy attached to official minutes). Chief Designate Robertson provided a brief overview, noting areas of concern:

- Incidents – Calls for Service continue to trend in an upward direction. For example, one day last week there were over 70 calls for service; many are complex calls. This is being monitored closely regarding staffing.
- Criminal Charges in May jumped significantly. These are related to property crimes.
- Sick time is down significantly, as one member has transitioned to EI.

MOVED BY: Mr. Elmslie, SECONDED BY: Ms. Barkey

Resolved that the Municipal Police Services Statistical Reports for May 2024 be received. CARRIED

3. **ACCOUNTS TO BE APPROVED AS PAID**

Copies of the *Municipal Police Services Accounts* for the period May 2024 were previously distributed (copy attached to official minutes). Chief Designate Robertson noted the charge for Poms is the annual licencing fee for the e-ticketing program. The charge under Capital for Cansel is a result of the purchase of the new drone. All items are within budgeted lines.

Chief Designate Robertson will speak to Leah Rea about adding a Year-to-Date budget line to the monthly Accounts.

With respect to the drones, the Police Service is in the process of developing the whole program. A privacy impact assessment will be completed and a policy will be developed before implementation of the drone program.

MOVED BY: Mr. Blackburn, SECONDED BY: Mr. Smeaton

Resolved that the Municipal Police Service Accounts for the period May 2024 be approved as paid. CARRIED

4. **CONSENT AGENDA**

There were no items for the Consent Agenda.

5. **OLD BUSINESS/STANDING ITEMS**

5.1 **OAPSB/Zone 3 Updates** – The OAPSB training session is today and members will have online access on the members website afterward.

Mr. Blackburn and Ms. Percival attended the conference in Collingwood. Presentations are available on the members website.

Many agencies are hiring outside resources to update policies to comply with the new Act. The Police Service will investigate options, including David Preston to update policies; Chief Designate Robertson has initiated contact with Mr. Preston.

MOVED BY: Mr. Elmslie, SECONDED BY: Mr. Smeaton

Resolved that the Board receive the verbal report on Zone 3.

CARRIED

6. **NEW BUSINESS**

Ms. Percival received correspondence re: antisemitic incidents 2023, which she shared with the Board members.

7. **REPORT OF THE CHIEF**

7.1 **PSB2024-014 – Staffing Update** – Copies of PSB2024-014, *Staffing Update*, were previously distributed (copy attached to official minutes).

Promotions:

- Ryan Boutin will take over as Sergeant on “C” Platoon.
- Insp Hickey anticipates retirement in the new year and Mark Donaldson will begin his duties as a Sergeant in January 2025.

Recruits:

- Joel Davis will be sworn in Tuesday, June 25th, 2024 and will be assigned to “C” platoon to complete his Coach Officer training.
- Liam Williston started his training on June 5th, 2024.

Offers of employment have been made to two part time employees, Brooklyn Nash and Andrew Reader, to move to full time, commencing July 3rd, 2024.

Ms. Percival noted Insp Hickey’s retirement and commented on his exemplary service.

MOVED BY: Mr. Blackburn, SECONDED BY: Ms. Barkey

Resolved that the Board receive the report on Staffing Update.

CARRIED

8. **VERBAL REPORT OF THE CHIEF**

- (1) Communications Centre – Work has been completed and staff have moved back into their normal space.
- (2) Change of Command – Save the date of August 9th, 2024 at 1pm-3pm. Invitations will be going out in the near future.

MOVED BY: Mr. Blackburn, SECONDED BY: Mr. Elmslie

Resolved that the Verbal Report of the Chief be received.

CARRIED

9. **MOTION TO MOVED INTO CLOSED MEETING**

MOVED BY: Mr. Smeaton, SECONDED BY: Mr. Elmslie
Resolved that the Board adjourn the public portion of its meeting to move IN CAMERA to discuss confidential items pertaining to legal and personnel matters, in accordance with Section 3594 of the Police Services Act. **CARRIED**

10. **REPORT FROM CLOSED MEETING**

MOVED BY: Mr. Elmslie, SECONDED BY: Mr. Blackburn
Resolved that the Board give instruction for Legal Counsel regarding a WSIB claim. **CARRIED**

11. **CONFIRMATION BY-LAW**

MOVED BY: Ms. Barkey, SECONDED BY: Mr. Smeaton
Resolved that any motions passed in the Closed portion of the City of Kawartha Lakes Police Services Board meeting be approved. **CARRIED**

Mr. Wight commented on the positive relationship the Board has had with Jeehti Sahota for several years. The new Act will impact the manner in which the Board and Police Services Advisor/Inspectorate of Policing interact. The most fundamental change will be a stricter compliance mandate, i.e., the information and conversations are no longer off the record where they see evidence of non-compliance. Police Services Advisors have expanded powers to attend meetings, request documents, and monitor policies.

There will be a memo from the Inspector General to the Policing Community regarding changes to clarify new standards and expectations.

12. **ADJOURNMENT**

MOVED BY: Mr. Blackburn.
Resolved that the meeting adjourn.

Meeting adjourned at 1041 hours.

READ AND ADOPTED THIS _____ DAY OF _____, 2024.

CHAIRPERSON,
City of Kawartha Lakes Police Services Board