

City of
KAWARTHA LAKES
POLICE SERVICES BOARD



Minutes of the **OPEN MEETING** of the **CITY OF KAWARTHA LAKES POLICE SERVICES BOARD** held on January 18th, 2024.

MEMBERS OF THE CITY OF KAWARTHA LAKES POLICE SERVICES BOARD

PRESENT

Ms. V. Barkey
Mr. D. Blackburn
Mr. D. Elmslie
Ms. W. Percival
Mr. E. Smeaton
Ms. K. Chiasson

MEMBERS OF THE MUNICIPAL POLICE SERVICE PRESENT

Chief M. Mitchell
Insp. K. Robertson
Insp. T. Hickey

CALL TO ORDER

Ms. Percival called the Open Meeting of the City of Kawartha Lakes Police Services Board to Order at 0930 hours.

CONFIRMATION OF QUORUM

Thereafter a quorum was confirmed.

Chief Mitchell noted that as per the Comprehensive Police Services Act, Part III, Sections 28 (1) and (2), the annual election of a Chair and Vice Chair of the Police Services Board takes place at the January meeting. He therefore asked for nominations for the position of Chairperson of the City of Kawartha Lakes Police Services Board for the year 2024.

Mr. Smeaton nominated Ms. Percival for the position of Chair of Kawartha Lakes Police Services Board, seconded by Ms. Barkey. There were no further nominations for the position; Ms. Percival was acclaimed as Chairperson.

MOVED BY: Mr. Smeaton, SECONDED BY: Ms. Barkey

Resolved that Ms. Percival serve as Chairperson of the City of Kawartha Lakes Police Services Board for the year 2024.

Chief Mitchell asked for nominations for the position of Vice-Chairperson of the City of Kawartha Lakes Police Services Board for the year 2024.

Mr. Smeaton nominated Ms. Barkey for the position of Vice Chair of Kawartha Lakes Police Services Board, seconded by Mr. Elmslie. There were no further nominations for the position, and Ms. Barkey was acclaimed Vice Chairperson.

MOVED BY: Mr. Smeaton, SECONDED BY: Mr. Elmslie

Resolved that Ms. Barkey serve as Vice Chairperson of the City of Kawartha Lakes Police Services Board for the year 2024.

CARRIED

DECLARATION OF PECUNIARY INTEREST

There were no declarations of Pecuniary Interest.

APPROVAL OF AGENDA

The agenda was reviewed and was approved on motion of Mr. Elmslie, seconded by Ms. Barkey.

CARRIED

PRESENTATIONS/DEPUTATIONS

There were no Presentations/Deputations in the Open Meeting.

1. MINUTES OF PREVIOUS MEETING

Copies of the minutes of the (Open) Meeting of the City of Kawartha Lakes Police Services Board held on December 21st, 2023 were previously circulated.

MOVED BY: Ms. Barkey, SECONDED BY: Mr. Blackburn

Resolved that the minutes of the Open Meeting of the City of Kawartha Lakes Police Services Board, December 21st, 2023 be adopted as printed and circulated.

CARRIED

2. STATISTICAL REPORTS – December 2023

Copies of the *Statistical Reports for the Municipal Police Service* for December 2023 were provided (copy attached to official minutes). Chief Mitchell provided a brief overview, noting that Incidents in 2023 were consistent with the previous year and lower than the outlier year of 2021. Criminal charges far exceed the last two years and are close to the highest they have ever been. Drug charges up as well, as are Assaults, which are considerably higher than last couple of years. Thefts continue to drive Property Crime numbers.

MOVED BY: Mr. Smeaton, SECONDED BY: Ms. Barkey

Resolved that the Municipal Police Services Statistical Reports for December 2023 and 2023 in its entirety be received.

CARRIED

3. ACCOUNTS TO BE APPROVED AS PAID

Copies of the *Municipal Police Services Accounts* for the period December 2023 were previously distributed (copy attached to official minutes). Chief Mitchell noted the significant number of meal expenses are due to training for Ontario Police College basic constable recruit course. The number of NG911 charges are reflective of efforts to spend the \$1 million of provincial funding. Regarding Vehicle charges, Turner and France is

new provider for emergency lighting and security cage install in cruisers, and there have been a number of repairs, decommissioning of vehicles and preparation of new vehicles.

MOVED BY: Mr. Blackburn, SECONDED BY: Ms. Barkey

Resolved that the Municipal Police Service Accounts for the period December 2023 be approved as paid. **CARRIED**

4. **CONSENT AGENDA**

There were no items for the Consent Agenda.

5. **OLD BUSINESS/STANDING ITEMS**

5.1 **OAPSB/Zone 3 Updates** – City of Kawartha Lakes Police Services Board will be well represented at the OAPSB Summit in Toronto in February, which will focus on an up-date and presentation of the new Policing Act.

MOVED BY: Ms. Barkey, SECONDED BY: Mr. Blackburn

Resolved that the Zone 3 Updates be received. **CARRIED**

6. **NEW BUSINESS**

6.1 **Board Per Diem and Expense Rates** – Copies of *Police Services Board Member Per Diem and Expense Rates* were previously provided (copy attached to official minutes). Ms. Percival noted the Board's Procedural Bylaw requires annual review of these rates. The mileage rate will be changed to reflect City of Kawartha Lakes Mileage Rate, now \$0.68/km.

MOVED BY: Ms. Barkey, SECONDED BY: Mr. Blackburn

Resolved that the Board accept the Board Per Diem and Expense Rates report, including the increase in mileage rate. **CARRIED**

6.2 **Proposed 2024 Meeting Schedule** – Copies of the *Proposed 2024 Meeting Schedule* were previously provided (copy attached to official minutes). All meetings will begin at 0930 hours, except for the months of September, October and November, which will begin at 1500 hours.

MOVED BY: Mr. Smeaton, SECONDED BY: Mr. Elmslie

Resolved that the proposed 2024 Meeting schedule be received, with changes to meeting times from September to November. **CARRIED**

7. **REPORT OF THE CHIEF**

7.1 **Annual Report on Mental Health Service Calls** – Copies of the *Annual Report on Mental Health Services Calls* were previously provided (copy attached to the official minutes). Chief Mitchell clarified the following items:

- Chronic Presentations refers to individuals with 2 interactions within 14 days;
Repeat Presentations refers to individuals with interactions within 12 months.

- Outcomes and Total Call Volume numbers are consistent with last year (2023). The Community Response Unit does a lot of follow-up work with all individuals to assist with reducing the need for hospitalizations and repeat interactions.
- There is no real pattern regarding calls per month or time of day.

MOVED BY: Mr. Blackburn, SECONDED BY: Ms. Barkey

Resolved that the Annual Report on Mental Health Service Calls be received.

CARRIED

7.2 PSB2024-001 – PSB Open Meetings – Copies of PSB2024-001, *PSB Open Meetings*, were previously provided (copy attached to official minutes).

Chief Mitchell met with City Clerk’s Office and outlined three possible options:

1. Maintain the current practice of in-person meetings at the KLPS station
2. Livestreaming PSB meetings from Council chambers at City Hall
3. Livestreaming PSB meetings from KLPS

Some of the options may require additional staff time and/or equipment costs.

Chief Mitchell will review the Procedural By-Law and report to the Police Services Board if amendments are required,

MOVED BY: Mr. Blackburn, SECONDED BY: Mr. Elmslie

Resolved that Police Services Board continue in its present format of meeting at 6 Victoria Ave, that the members of the media be permitted to record portions of the Open Meeting, and that we remain compliant with the Board’s Procedural By-Law.

CARRIED

7.3 PSB2024-002 – Annual Use of Force Statistics – Copies of PSB2024-002, *Annual Use of Force Statistics*, were previously provided (copy attached to official minutes). Insp. Hickey noted:

- Reporting criteria in 2023 changed. If the criteria were the same as 2022, the Report would indicate a decline in numbers.
- The number of Mental Health Interactions is fairly consistent, with only one interaction in 2023 that required use of force.
- The majority of Use of Force incidents do require removal of the firearm from its holster and pointing it at someone, which is reflective of an increase in firearm seizures.
- Overall, the numbers are fairly consistent with a slight downward trend.

MOVED BY: Mr. Elmslie, SECONDED BY: Mr. Smeaton

Resolved that the Annual Use of Force Statistics Report be received.

CARRIED

8. VERBAL REPORT OF THE CHIEF

- (1) Procedures of Crime Grant Application – In 2023, in partnership with the BGC Kawartha, the Police Service had applied to the Provincial Proceeds of Crime Grant

for funding to support a program to provide alternative education and other supports to students who had been suspended from school. Unfortunately, the application was not successful.

- (2) Bail Compliance Grant – The application for the Bail Compliance Grant was successful and will provide \$400 000 over three years to enhance offender management and bail compliance efforts. This will provide for an officer to coordinate those efforts, additional equipment and the introduction of the bail compliance dashboard. The dashboard will identify everyone who has been released on bail in the community, regardless of what court jurisdiction they are released from. Front-line officers will also be able to access real time information on enforceable conditions and previous compliance efforts.
- (3) Significant Arrest – On January 16, the Drugs, Street Crime and Community Response officers were involved in an investigation that resulted in the arrest of two accused persons, the seizure of a significant quantity of life-threatening drugs, and an illegal handgun. To highlight the bail concerns, one of those individuals was out on bail for serious firearm and violence charges with KLPS. He failed to attend court about a week ago. He was supposed to be in a supervised residential setting in another jurisdiction but a warrant had been issued for his arrest for failing to follow his bail conditions. He was wanted in a third jurisdiction for violent and firearm related offences and he was already subject to two different firearm prohibitions.
- (4) Disclosure Protocol – A new trial scheduling model and disclosure protocol will come into effect on February 1st, 2024. The Kawartha Police Service have been meeting with the Crown and OPP partners to adjust to this new model.

MOVED BY: Mr. Blackburn, SECONDED BY: Ms. Barkey
Resolved that the Report of the Chief be received.

CARRIED

9. **MOTION TO MOVED INTO CLOSED MEETING**

MOVED BY: Ms. Barkey, SECONDED BY: Mr. Elmslie
Resolved that the Board adjourn the public portion of its meeting to move IN CAMERA to discuss confidential items pertaining to legal and personnel matters, in accordance with Section 3594 of the Police Services Act.

CARRIED

10. **REPORT FROM CLOSED MEETING**

11. **CONFIRMATION BY-LAW**

MOVED BY: Mr. Elmslie, SECONDED BY: Ms. Barkey
Resolved that any motions passed in the Closed portion of the City of Kawartha Lakes Police Services Board meeting be approved.

CARRIED

12. **ADJOURNMENT**

MOVED BY: Mr. Blackburn
Resolved that the meeting adjourn.

Meeting adjourned at 11:02 hours.

READ AND ADOPTED THIS _____ DAY OF _____, 2024.

**CHAIRPERSON,
City of Kawartha Lakes Police Services Board**