

City of  
KAWARTHA LAKES  
POLICE SERVICES BOARD



Minutes of the **OPEN MEETING** of the **CITY OF KAWARTHA LAKES POLICE SERVICES BOARD** held on February 15<sup>th</sup>, 2024.

**MEMBERS OF THE CITY OF KAWARTHA LAKES POLICE SERVICES BOARD**

**PRESENT**

Mr. D. Blackburn  
Mr. D. Elmslie  
Ms. W. Percival  
Ms. K. Chiasson

**MEMBERS OF THE MUNICIPAL POLICE SERVICE PRESENT**

Chief M. Mitchell  
Insp. K. Robertson  
Insp. T. Hickey

**CALL TO ORDER**

Ms. Percival called the Open Meeting of the City of Kawartha Lakes Police Services Board to Order at 0930 hours.

**CONFIRMATION OF QUORUM**

Thereafter a quorum was confirmed.

**DECLARATION OF PECUNIARY INTEREST**

There were no declarations of Pecuniary Interest.

**APPROVAL OF AGENDA**

The agenda was reviewed and was approved on motion of Mr. Blackburn, seconded by Mr. Elmslie. **CARRIED**

**PRESENTATIONS/DEPUTATIONS**

There were no Presentations/Deputations in the Open Meeting.

1. **MINUTES OF PREVIOUS MEETING**

Copies of the minutes of the (Open) Meeting of the City of Kawartha Lakes Police Services Board held on January 18<sup>th</sup>, 2024 were previously circulated.

MOVED BY: Mr. Elmslie, SECONDED BY: Mr. Blackburn

*Resolved that the minutes of the Open Meeting of the City of Kawartha Lakes Police Services Board, January 18<sup>th</sup>, 2024 be adopted as printed and circulated. **CARRIED***

2. **STATISTICAL REPORTS – January 2024**

Copies of the *Statistical Reports for the Municipal Police Service* for January 2024 were provided (copy attached to official minutes). Chief Mitchell provided a brief overview, noting that Criminal Charges continue to trend way above normal, with significant impact from Administration, including failure to go to court, and failure to follow conditions). The rest of the statistics are adhering to norms.

MOVED BY: Mr. Blackburn, SECONDED BY: Mr. Elmslie

***Resolved that the Municipal Police Services Statistical Reports for January 2024 be received.*** **CARRIED**

**3. ACCOUNTS TO BE APPROVED AS PAID**

Copies of the *Municipal Police Services Accounts* for the period January 2024 were previously distributed (copy attached to official minutes). Chief Mitchell noted that some of the expenditures reflect efforts to close off budget allocations, training, and vehicle services, including the installation of ALPR systems.

MOVED BY: Mr. Blackburn, SECONDED BY: Mr. Elmslie

***Resolved that the Municipal Police Service Accounts for the period January 2024 be approved as paid.*** **CARRIED**

**4. CONSENT AGENDA**

There were no items for the Consent Agenda.

**5. OLD BUSINESS/STANDING ITEMS**

**5.1 OAPSB/Zone 3 Updates** – The Zone 3 meeting is March 21<sup>st</sup>, 2024, and the June Conference is June 3–5 at Blue Mountain.

**6. NEW BUSINESS**

**7. REPORT OF THE CHIEF**

**7.1 January 26 All Chiefs Memo on Mandatory Online Learning for Police Boards –**

Copies of the *January 26 All Chiefs Memo on Mandatory Online Learning* were previously provided (copy attached to official minutes). Chief Mitchell noted that under new legislation, there will be mandatory online training for Board members to be completed by September 30, 2024; new members will need to complete their training within 6 months.

MOVED BY: Mr. Blackburn, SECONDED BY: Mr. Elmslie

***Resolved that the All Chiefs Memo on Mandatory Online Learning for Police Boards be received.*** **CARRIED**

**7.2 PSB2024-003 – Procedural By-law** – Copies of PSB2024-003, *Procedural By-law*, were previously provided (copy attached to official minutes). Chief Mitchell suggested that updates to the Procedural By-Law be deferred until April, once the new CSPA comes into effect (April 1<sup>st</sup>, 2024)

MOVED BY: Mr. Elmslie, SECONDED BY: Mr. Blackburn

***The Procedural By-Law was presented, which will be subject to changes. Resolved that Police Services Board defer updates to the Procedural By-Law to reflect the changes to the new Community Safety and Policing Act (CSPA) as the legislative authority governing police service boards, and will be brought forward at the April meeting. (In accordance with Section 4.6 in the by-law, the meeting minutes, produced by the Board Secretary, will remain the official record of the Board.)***

**CARRIED**

- 7.3 **PSB2024-004 – Wounded Warriors Canada Partnership** – Copies of PSB2024-004, *Wounded Warriors Canada Partnership*, were previously provided (copy attached to official minutes). Insp Hickey discussed the recently signed partnership agreement with Wounded Warriors Canada. There will be an official launch March 25<sup>th</sup> at 1:00. Wounded Warriors Canada provides free services to members and embodies the web approach to wellness. Insp Hickey noted that he is working with Durham Regional Police to develop and implement a wellness app in the near future. Chief Mitchell clarified that this is a tri-lateral agreement with Kawartha Lakes Police Services, Wounded Warriors, and the Lindsay Police Association.

MOVED BY: Mr. Blackburn, SECONDED BY: Mr. Elmslie

***Resolved that the Wounded Warriors Canada Partnership be received.*** **CARRIED**

- 7.4 **PSB2024-005 – 2023 Public Complaints against Police** – Copies of PSB2024-005, *2023 Public Complaints against Police*, were previously provided (copy attached to official minutes). Insp Hickey noted that in 2023, there were no substantiated complaints against members of the City of Kawartha Lakes Police Service. Overall, the volume of public complaints against members of the City of Kawartha lakes Police Service is relatively low and is consistent with the previous year.

MOVED BY: Mr. Elmslie, SECONDED BY: Mr. Blackburn

***Resolved that the report, 2023 Public Complaints against Police, be received.***

**CARRIED**

8. **VERBAL REPORT OF THE CHIEF**

- (1) Honours and Awards Evening – Saturday, March 2<sup>nd</sup>, 2024 from 6 – 9 at Auk Lodge, Frost Campus of Fleming College.
- (2) Significant Arrest – On February 13<sup>th</sup>, the drug enforcement, street crime and criminal investigations officers concluded a significant project, targeting the illicit drug supply in Lindsay. The project also involved significant collaboration with Durham Region Police and OPP. Two residences were searched under authority of a warrant, a large quantity of drugs was seized and numerous parties were held for bail. Of particular concern, was the presence of illegal firearms and the fact that some of those charged were already on bail and/or before the courts on serious charges

MOVED BY: Mr. Blackburn, SECONDED BY: Mr. Elmslie

*Resolved that the Report of the Chief be received.*

**CARRIED**

9. **MOTION TO MOVED INTO CLOSED MEETING**

MOVED BY: Mr. Elmslie, SECONDED BY: Mr. Blackburn

*Resolved that the Board adjourn the public portion of its meeting to move IN CAMERA to discuss confidential items pertaining to legal and personnel matters, in accordance with Section 3594 of the Police Services Act.*

**CARRIED**

10. **REPORT FROM CLOSED MEETING**

11. **CONFIRMATION BY-LAW**

MOVED BY: Mr. Elmslie, SECONDED BY: Mr. Blackburn

*Resolved that any motions passed in the Closed portion of the City of Kawartha Lakes Police Services Board meeting be approved.*

**CARRIED**

12. **ADJOURNMENT**

MOVED BY: Mr. Blackburn

*Resolved that the meeting adjourn.*

Meeting adjourned at 1006 hours.

READ AND ADOPTED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2024.

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CHAIRPERSON,  
City of Kawartha Lakes Police Services Board