

City of

KAWARTHA LAKES

POLICE SERVICES BOARD



Minutes of the **OPEN MEETING** of the **CITY OF KAWARTHA LAKES POLICE SERVICES BOARD** held on **September 14th, 2022.**

MEMBERS OF THE CITY OF KAWARTHA LAKES POLICE SERVICES BOARD

PRESENT

Mr. D. Thomas, Chair
Ms. W. Percival, Vice Chair
Mrs. V. Barkey
Mr. A. Letham
Mrs. C. English

REGRETS:

Mr. O'Reilly

MEMBERS OF THE MUNICIPAL POLICE SERVICE PRESENT

Chief M. Mitchell
Insp. T. Hickey
Insp. K. Robertson

CALL TO ORDER

Mr. Thomas called the Open meeting of the City of Kawartha Lakes Police Services Board to order at 0930 hours.

CONFIRMATION OF QUORUM

Thereafter a quorum was confirmed.

DECLARATION OF PECUNIARY INTEREST

There were no Declarations of Pecuniary Interest.

APPROVAL OF AGENDA

The agenda was reviewed and approved on motion of Ms. Percival, seconded by Mrs. Barkey.

PRESENTATIONS/DEPUTATIONS:

Mr. Thomas introduced Mr. Hank Zehr from the Policing Inspections Unit of the Ministry of the Solicitor General to the meeting. Mr. Zehr confirmed he was assuming the role of Zone 3 Police Service Advisor due the recent secondment of our previous Advisor, Jeeti Sahota. He noted a 30-year career in policing in St. Thomas and indicated his pleasure to serve in the capacity of Advisor to the Kawartha Lakes Police Service.

1. MINUTES OF PREVIOUS MEETING

Copies of the minutes of the (Open) Meeting of the City of Kawartha Lakes Police Services Board held on July 21, 2022 were previously circulated.

MOVED BY: Mr. Letham, SECONDED BY: Mrs. Barkey

Resolved that the minutes of the Open Meeting of the City of Kawartha Lakes Police Services Board, July 21st, 2022 be adopted as printed and circulated. **CARRIED.**

2. STATISTICAL REPORTS – July and August 2022

Copies of the Statistical Report for the Municipal Police Service for June were provided (copy attached to official minutes).

MOVED BY: Ms. Percival, SECONDED BY: Mrs. Barkey

Resolved that the Municipal Police Service Statistical Report for July and August 2022 be received. **CARRIED.**

3. ACCOUNTS TO BE APPROVED AS PAID

Copies of the *Municipal Police Services Accounts* to be approved as paid for the period July and August 2022 were previously distributed (copy attached to official minutes).

MOVED BY: Mr. Letham, SECONDED BY: Ms. Percival

Resolved that the Municipal Police Services accounts for the period July and August 2022 be approved as paid. **CARRIED.**

4. CONSENT AGENDA

There was nothing on the Consent Agenda.

5. OLD BUSINESS/STANDING ITEMS:

5.1 **OAPBS/Zone 3 Updates** – Mr. Thomas reported there was nothing new to report with regard to the OAPSB or Zone 3.

5.2 **Missing Child Response Initiative - Update** – Chief Mitchell advised that a meeting with representatives from the KLPS, OPP, Victim Services and local Autism and Alzheimer organizations will take place during the week of September 5th. Updates regarding this matter will be provided at future meetings.

6. NEW BUSINESS:

6.1 **Ontario Sex Offender Registry – City of Kawartha Lakes Final Letter** – Copies of a letter from the Ontario Sex Offender Registry pertaining to a recent Site Assessment conducted at the KLPS were previously provided (copy attached to official minutes). Chief Mitchell noted the letter advises that during the Site Assessment, offender records were reviewed and all data was found to be complete and accurate, and D/Cst. Farr and Mrs. Rutherford (who manage the OSOR portfolio) were commended for their diligence and commitment to their roles. The KLPS OSOR compliance rate was 96.2%, almost equal to the provincial compliance rate of 96.3%.

Board members expressed satisfaction with the efforts of D/Cst. Farr and Mrs. Rutherford and it was agreed that letters indicating the Board's appreciation should be sent to both individuals.

MOVED BY: Mr. Letham, SECONDED BY: Mrs. Barkey

Resolved that the letter from the Ontario Sex Offender Registry be received.

CARRIED.

7. REPORT OF THE CHIEF

7.1 Report PSB 2022-017 – Appointment of New Officers –Copies of Report PSB 2022-017, *Appointment of New Officers*, were previously provided (copy attached to official minutes). Chief Mitchell confirmed that the Police Services Act, Section 31 (1)(a), requires the Board to appoint all new Police Service officers. He sought the Board’s approval to appoint Eriq Jenkins, Jeremy Coulter, Erica Babb, and Paul Hus as Constables for the City of Kawartha Lakes Police Service. He confirmed that these are authorized complement hirings, with no additional budgetary implications.

MOVED BY: Ms. Percival; SECONDED BY: Mr. Letham

Resolved that Report PSB 2022-017, Appointment of New Officers, be received, and that the Board approves the appointments of Eriq Jenkins, Jeremy Coulter, Erica Babb, and Paul Hus as Constables for the City of Kawartha Lakes Police Service. CARRIED

7.2 Report PSB 2022-018 – 2021 Crime Severity Index – Copies of Report PSB 2022-018, *Crime Severity Index*, were previously provided (copy attached to official minutes). Chief Mitchell provided an overview, noting that the CSI numbers showed a significant increase in 2021 at compared to previous years. He advised this increase was not unexpected, based on the Service’s own records, as well as other factors such as the COFID-19 pandemic. While more serious crimes, such as murder, are given a higher weight in the overall measurement of all crimes, the increase experienced by the KLPS was due to a higher-than-normal number of non-violent crimes. Calls for service, criminal charges, break and enters, fraud and theft charges all showed increases throughout the year. Chief Mitchell noted however, that thus far for 2022, numbers are coming back down to more accepted levels, and stated his opinion that Lindsay is still a safe community.

Board members thanked Chief Mitchell for his report and the additional information.

MOVED BY: Mrs. Barkey, SECONDED BY: Mr. Letham

Resolved that Report PSB 2022-018, 2021 Crime Severity Index, be received.

CARRIED.

7.3 Verbal Report – Chief Mitchell provided a brief verbal update, noting in particular a letter that has been received from ‘Stand United’ related to the possibility of legal action as a result of actions relating to the pandemic. He advised that the form letter, downloaded from the internet, has been received by a number of other police agencies and health units, and confirmed that he has made the City’s Risk Management department aware of the document. He also confirmed that Rev. Denise Boyd has filled the Service’s vacant Chaplain position, and Cst. Kevin Walden has taken on the position of (interim) Community Service Officer. Other staffing matters include (1) the selection process to replace the vacancy created by Sgt. Bird’s retirement is underway, and (2) as previously planned, Inspector Robertson and Inspector Hickey have switched roles.

8. QUESTION PERIOD – There were no questions in the open meeting.

9. **MOTION TO MOVE INTO IN-CAMERA SESSION**
MOVED By: Ms. Percival. SECONDED By: Mr. Letham
Resolved that the Board adjourn the public portion of its meeting to move IN CAMERA to discuss confidential items pertaining to legal and personnel matters, in accordance with Section 35(4)(b) of the Police Services Act. **CARRIED**
10. **REPORT FROM CLOSED MEETING:**
The Chair confirmed there was nothing to report from the Closed meeting.
11. **CONFIRMATION BY LAW**
MOVED BY: Mr. O'Reilly, SECONDED BY: Mrs. Barkey
Resolved that all motions passed in the Closed Session be ratified. **CARRIED**
12. **DATE AND TIME OF NEXT MEETING** – Mr. Thomas confirmed the next meeting will take place at 1530 hours on October 12th, 2022.
12. **ADJOURNMENT**
MOVED BY: Mr. Letham, SECONDED BY: Mrs. Barkey
Resolved that the meeting adjourn. **CARRIED.**

Meeting adjourned at 1015 hours.

READ AND ADOPTED THIS _____ DAY OF _____, 2022

CHAIRPERSON,
City of Kawartha Lakes Police Services Board