

City of

KAWARTHA LAKES

POLICE SERVICES BOARD



Minutes of the **OPEN MEETING** of the **CITY OF KAWARTHA LAKES POLICE SERVICES BOARD** held on **October 12th, 2022.**

MEMBERS OF THE CITY OF KAWARTHA LAKES POLICE SERVICES BOARD PRESENT

Mr. D. Thomas, Chair
Ms. W. Percival, Vice Chair
Mrs. V. Barkey
Mr. A. Letham
Mr. O'Reilly
Mrs. C. English

MEMBERS OF THE MUNICIPAL POLICE SERVICE PRESENT

Chief M. Mitchell
Insp. T. Hickey
Insp. K. Robertson

CALL TO ORDER

Prior to calling the meeting to order, Mr. Thomas paid tribute to the two officers from the South Simcoe Police Service who were killed on-duty as a result of a domestic disturbance. He offered collective thoughts and prayers to the members, both uniform and civilian, of the South Simcoe Police Service and to all other Police Services, the officers, employees and their families. He noted that recently appointed CKLPS Cst. Spencer Green was a previous member of the South Simcoe Police Service and knew the members involved. Mr. Thomas asked Board members to join him in a moment of silence in remembrance of these officers.

Thereafter, he paid tribute to Mr. David Murray who recently passed away. He noted Mr. Murray was a long-time businessman and politician in the area and served as a member of the Board from 2001 to 2004, including as Chairperson.

Finally, he recognized the two Council Members on the Board who were attending their final Board meeting as Council representatives. He extended sincere thanks to Mr. Letham and Mr. O'Reilly for their dedication, input and support over the past several years.

Thereafter, Mr. Thomas called the Open meeting of the City of Kawartha Lakes Police Services Board to order at 0935 hours.

CONFIRMATION OF QUORUM

Thereafter a quorum was confirmed.

DECLARATION OF PECUNIARY INTEREST

There were no Declarations of Pecuniary Interest.

APPROVAL OF AGENDA

The agenda was reviewed and two additions were made, i.e. Consent Agenda Item 4.2 - *Correspondence from Chief M. Mitchell*, and New Business Agenda Item 6.2 – *Ride Grant*. Thereafter the agenda was approved as amended on motion of Mr. O’Reilly, seconded by Mrs. Barkey.

PRESENTATIONS/DEPUTATIONS:

Chief Mitchell introduced Holly Barkwell, President and CEO of Barkwell Holland Group, who had been invited to provide a presentation on the KLPS progress with regards to NG 911.

Ms. Barkwell provided a power point presentation, confirming that the current 911 system is based on analog technology which was developed more than 50 years ago. There are also several other systems that have to work together to ensure the best response available when 911 is called. The Next Generation (NG) 911 will consolidate a number of various independent systems, marrying them with improved technology. Improved location accuracy will be the most immediate improvement. There will also be the ability to transmit additional information, provided through vehicle systems in a crash for example, directly to responders so the right people and equipment can be sent to each incident more efficiently.

Ms. Barkwell told the Board the local service is already in good shape, but noted a number of recommendations of what needs to happen moving forward, including the creation of a backup Public Safety Answering Point (PSAP) location and system of recording 911 calls, that functions independently, in case the primary 911 centre has to be evacuated in a disaster situation. Other recommendations include providing a training location for staff and IT security professionals to maintain the new system and regular upgrades, as well as an assessment of local geographic information systems to work alongside the new technological capability to accurately locate mobile callers.

She suggested that even with the head start, timelines need to be compressed to meet the deadline of March 2025 and a backup PSAP needs to be the first priority moving forward.

The initial capital cost of the recommended changes for the transition to an NG 911 system is estimated at \$664,050, accompanied by an operating cost of about \$222,800. Chief Mark Mitchell noted that the provincial government has committed money to municipalities to move toward NG 911, however the amount and timing of funding remains unclear.

MOVED BY: Mr. Letham, SECONDED BY: Mr. O’Reilly

Resolved that the presentation from Holly Barkwell related to the transition to an NG 911 system be received.

CARRIED.

Ms. Barkwell was thanked for her interesting and informative presentation and excused from the meeting.

1. **MINUTES OF PREVIOUS MEETING**

Copies of the minutes of the (Open) Meeting of the City of Kawartha Lakes Police Services Board held on September 15th, 2022 were previously circulated. It was noted under Item 7.1, Appointment of New Officers, it should read Cst. Paul Huk (not Hus as indicated in the minutes) .

MOVED BY: Mr. O'Reilly, SECONDED BY: Mr. Letham

*Resolved that the minutes of the Open Meeting of the City of Kawartha Lakes Police Services Board, September 15th, 2022 be adopted as amended. **CARRIED.***

2. **STATISTICAL REPORTS – September 2022**

Copies of the Statistical Report for the Municipal Police Service for September were provided (copy attached to official minutes). Chief Mitchell confirmed that the increase in charges against Young Offenders was due to one offender with multiple charges.

MOVED BY: Ms. Percival, SECONDED BY: Mrs. Barkey

*Resolved that the Municipal Police Service Statistical Report for September 2022 be received. **CARRIED.***

3. **ACCOUNTS TO BE APPROVED AS PAID**

Copies of the *Municipal Police Services Accounts* to be approved as paid for the period September 2022 were previously distributed (copy attached to official minutes).

MOVED BY: Mrs. Barkey, SECONDED BY: Mr. Letham

*Resolved that the Municipal Police Services accounts for September 2022 be approved as paid. **CARRIED.***

4. **CONSENT AGENDA**

4.1 **Letter from East Ferris Police Services Board** – Copies of a letter from the East Ferris Police Services Board, related to school bus safety measures, were previously provided (copy attached to official minutes). Brief discussion took place during which Board members expressed their support for any initiatives associated with school bus safety.

MOVED BY: Ms. Percival, SECONDED BY: Mrs. Barkey

*Resolved that Consent Agenda Item, 4.1, Letter from the East Ferris Police Services Board, pertaining to recommended measures related to school bus safety, be received and that the East Ferris Police Services Board be advised that the Kawartha Lakes Police Services Board supports the measures being proposed. **CARRIED.***

4.2 **Letter from Chief M. Mitchell** – Copies of a letter from Kawartha Lakes Police Chief Mark Mitchell, announcing his intention to retire in August 2024 were previously provided. Chief Mitchell noted that although the notice may seem far into the future, given the significant changes to the Board following the municipal election this month, he wanted to make sure the new Board had adequate time to consider all replacement options. He also wanted to acknowledge the support and guidance the current Board had provided

to him over the last four years. In closing his letter, Chief Mitchell commended his command team for their dedication to service and all the men and women of the service for their commitment to professionalism.

MOVED BY: Mr. O'Reilly, SECONDED BY: Mrs. Barkey

Resolved that Consent Agenda Item 4.2, Letter from Chief M. Mitchell, apprising of his intention to retire as of August 2024 be received, with regret. **CARRIED.**

5. OLD BUSINESS/STANDING ITEMS:

5.1 **OAPBS/Zone 3 Updates** – Mr. Thomas reported there was nothing new to report with regard to the OAPSB or Zone 3.

5.2 **Missing Child Response Initiative - Update** – Chief Mitchell advised that a meeting with representatives from the KLPS, OPP, Victim Services and local Autism and Alzheimer organizations had recently taken place. He confirmed that it had been agreed that the Missing Children Society of Canada “RESCU” should be implemented in Kawartha Lakes. Additional follow-up and research is being conducted on a tracking device program.

6. NEW BUSINESS:

6.1 **Business Plan Update** – Chief Mitchell provided an update on the Service’s Business Plan, noting the current status associated with a number of performance indicators related to the Business Plan’s objectives regarding IT Infrastructure, Police Operations, and Personnel.

MOVED BY: Mrs. Barkey, SECONDED BY: Ms. Percival

Resolved that the Chief’s verbal report on the Business Plan Update be received.

CARRIED.

6.2 **RIDE Grant** – Chief Mitchell confirmed that the Ride Grant Application for 2022-23 and 2023-24 has been submitted. The Service has been allocated up to \$42,342 (approximately \$22,000 for 2022-23 and \$20,000 for 2023-24).

MOVED BY: Mr. O'Reilly, SECONDED BY: Mr. Letham

Resolved that the verbal report on the Kawartha Lakes Police Service’s Ride Grant Applications for 2022-23 and 2023-24 be received.

CARRIED.

7. REPORT OF THE CHIEF:

7.1 **Verbal Report** – Chief Mitchell provided a brief verbal update, advising that Sgt. Jeremy Rausch was the successful applicant for the recent Sergeant posting.

MOVED BY: Mr. O'Reilly, SECONDED BY: Ms. Percival

Resolved that the Chief’s verbal report be received.

CARRIED.

8. QUESTION PERIOD – There were no questions in the open meeting.

9. **MOTION TO MOVE INTO IN-CAMERA SESSION**

MOVED By: Ms. Percival. SECONDED By: Mr. Letham

Resolved that the Board adjourn the public portion of its meeting to move IN CAMERA to discuss confidential items pertaining to legal and personnel matters, in accordance with Section 35(4)(b) of the Police Services Act. **CARRIED**

10. **REPORT FROM CLOSED MEETING:**

The Chair confirmed there was nothing to report from the Closed meeting.

11. **CONFIRMATION BY LAW**

MOVED BY: Mr. O'Reilly, SECONDED BY: Mrs. Barkey

Resolved that all motions passed in the Closed Session be ratified. **CARRIED**

12. **DATE AND TIME OF NEXT MEETING** – November 17th, 2022 at 0930 hours.

12. **ADJOURNMENT**

MOVED BY: Mr. Letham, SECONDED BY: Mrs. Barkey

Resolved that the meeting adjourn. **CARRIED.**

Meeting adjourned at 1710 hours.

READ AND ADOPTED THIS _____ DAY OF _____, 2022

CHAIRPERSON,
City of Kawartha Lakes Police Services Board