

City of

**KAWARTHA LAKES**

*POLICE SERVICES BOARD*



Minutes of the **OPEN MEETING** of the **CITY OF KAWARTHA LAKES POLICE SERVICES BOARD** held **November 17<sup>th</sup>, 2022**.

**MEMBERS OF THE CITY OF KAWARTHA LAKES POLICE SERVICES BOARD**

**PRESENT**

Mr. D. Thomas, Chair  
Ms. W. Percival, Vice Chair  
Mrs. V. Barkey  
Mrs. C. English, Board Secretart

**MEMBERS OF THE MUNICIPAL POLICE SERVICE PRESENT**

Chief M. Mitchell  
Insp. T. Hickey  
Insp. K. Robertson

**CALL TO ORDER**

Mr. Thomas, Chair, called the Open meeting of the City of Kawartha Lakes Police Services Board to order at 0930 hours, and welcomed Mr. Hank Zehr, Police Service Advisor, Ministry of the Solicitor General, to the meeting.

**CONFIRMATION OF QUORUM**

Thereafter a quorum was confirmed.

**DECLARATION OF PECUNIARY INTEREST**

There were no Declarations of Pecuniary Interest.

**APPROVAL OF AGENDA**

The agenda was reviewed and approved as circulated on motion of Ms. Percival, seconded by Mrs. Barkey.

**PRESENTATIONS/DEPUTATIONS:**

There were no Presentations/Deputations to the Meeting.

**1. MINUTES OF PREVIOUS MEETING**

Copies of the minutes of the (Open) Meeting of the City of Kawartha Lakes Police Services Board held on October 12<sup>th</sup>, 2022 were previously circulated.

MOVED BY: Ms. Percival, SECONDED BY: Mrs. Barkey

*Resolved that the minutes of the Open Meeting of the City of Kawartha Lakes Police Services Board, October 12<sup>th</sup>, 2022 be adopted.*

**CARRIED.**

**2. STATISTICAL REPORTS – October 2022**

Copies of the Statistical Report for the Municipal Police Service for October 2022 were previously provided (copy attached to official minutes). Chief Mitchell provided a brief overview noting that while 2021 saw a significant increase in the number of incidents the Service responded to, thus far in 2022, incident calls remain in line with 2020 numbers. He also provided information related to online and crypto-based fraud incidents, reporting that to date, the Service have had over \$1 million in crypto-related fraud victims. He noted the difficulty in investigating these incidents, given the international components involved.

Board members thanked Chief Mitchell for the update.

MOVED BY: Ms. Percival, SECONDED BY: Mrs. Barkey

*Resolved that the Municipal Police Service Statistical Report for October 2022 be received.* **CARRIED.**

**3. ACCOUNTS TO BE APPROVED AS PAID**

Copies of the *Municipal Police Services Accounts* to be approved as paid for the period October 2022 were previously distributed (copy attached to official minutes).

MOVED BY: Mrs. Barkey, SECONDED BY: Ms. Percival

*Resolved that the Municipal Police Services accounts for October 2022 be approved as paid.* **CARRIED.**

**4. CONSENT AGENDA**

4.1 **Letter from Toronto Police Service**– Copies of a letter from the Toronto Police Service, thanking the Kawartha Lakes Police Service for its participation in the funeral service for the late PC Andrew Hong, were previously provided (copy attached to official minutes). It was noted that the significant number of emergency personnel in attendance provided some comfort and sense of support to the entire Hong family.

MOVED BY: Ms. Percival, SECONDED BY: Mrs. Barkey

*Resolved that Consent Agenda Item, 4.1, Letter from the Toronto Police Service, pertaining to KLPS members' attendance at the funeral service for PC Andrew Hong, be received.* **CARRIED.**

**5. OLD BUSINESS/STANDING ITEMS:**

5.1 **OAPBS/Zone 3 Updates** – Mr. Thomas reported there was nothing new to report with regard to the OAPSB or Zone 3.

5.2 **Missing Child Response Initiative - Update** – Chief Mitchell provided an update advising that the KLPS and OPP had met with representatives from the Missing Children Society of Canada (MCSC) to discuss the implementation strategy related to the MCSC rescue app. He confirmed there is no cost for the app, and it is intended that, as a first step, City Council will be asked at their January 2023 meeting to adopt a motion to implement the program across Kawartha Lakes.

MOVED BY: Mrs. Barkey, SECONDED BY: Ms. Percival

*Resolved that the Chief's verbal report related to the Missing Child Response Initiative be received.* **CARRIED.**

6. **NEW BUSINESS:**

There was no New Business in the Open meeting.

7. **REPORT OF THE CHIEF:**

**7.1 PSB 2022-020 – Community Response Unit Update** – Copies of Report PSB 2022-020, *Community Response Unit*, were previously provided (copy attached to official minutes). Insp. K. Robertson provided an overview, noting that as part of the 2022 budget, the Board approved the hiring of additional police officers in order to fully staff the Community Response Unit, which was established to reduce recidivism in vulnerable populations. Job descriptions have been established for the new positions and a shift schedule to provide extra support to front-line staff during peak call volume times has been developed. The additional staff will bolster the platoons, ease the demand on patrol officers and provide flexibility to assign officers to other duties such as traffic initiatives, foot, bike or atv patrol, etc.

Board members were appreciative of this expanded initiative, noting its benefits to the community at large.

MOVED BY: Mrs. Barkey, SECONDED BY: Ms. Percival

***Resolved that Report PSB 2022-020 be received.***

**CARRIED.**

**7.2 Verbal Report** – Chief Mitchell provided a brief verbal update, noting (1) the 2022 Festive RIDE Campaign will take place from November 17 to January 2; (2) discussions are taking place regarding an automated answering service which may provide some operational efficiencies; (3) the new CKL Council appointees are expected on November 22<sup>nd</sup>, with the community appointment expected to be in place by mid-December; and (4) Cons. R. Boutin organized the Service's participation (in memory of the late Const. M. Broderick) in the nation-wide 24 Hours of Heroes event. The KLPS was the highest fund-raising team across the country.

With regard to the new Council appointees, Mr. Zehr advised he would be pleased to provide a Board member training session (which is offered by the Ministry) at the Board's convenience.

MOVED BY: Ms. Percival, SECONDED BY: Mrs. Barkey

***Resolved that the verbal report provided by Chief Mitchell be received.*** **CARRIED.**

8. **QUESTION PERIOD** – There were no questions in the open meeting.

9. **MOTION TO MOVE INTO IN-CAMERA SESSION**

MOVED By: Ms. Percival. SECONDED By: Mrs. Barkey

***Resolved that the Board adjourn the public portion of its meeting to move IN CAMERA to discuss confidential items pertaining to legal and personnel matters, in accordance with Section 35(4)(b) of the Police Services Act.*** **CARRIED**

10. **REPORT FROM CLOSED MEETING:**

The Chair confirmed there was nothing to report from the Closed meeting.

11. **CONFIRMATION BY LAW**

MOVED BY: Ms. Percival, SECONDED BY: Mrs. Barkey

*Resolved that all motions passed in the Closed Session be ratified.*

**CARRIED**

12. **DATE AND TIME OF NEXT MEETING** – December 15<sup>th</sup>, 2022 at 0930 hours.

12. **ADJOURNMENT**

MOVED BY: Mrs. Barkey, SECONDED BY: Ms. Percival

*Resolved that the meeting adjourn.*

**CARRIED.**

Meeting adjourned at 1025 hours.

**READ AND ADOPTED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2022**

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**CHAIRPERSON,**  
**City of Kawartha Lakes Police Services Board**