

City of

**KAWARTHA LAKES**

*POLICE SERVICES BOARD*



Minutes of the **(hybrid) OPEN MEETING** of the **CITY OF KAWARTHA LAKES POLICE SERVICES BOARD** held on **April 21<sup>st</sup>, 2022**.

**MEMBERS OF THE CITY OF KAWARTHA LAKES POLICE SERVICES BOARD**

**PRESENT**

Mr. D. Thomas, Chair  
Ms. W. Percival, Vice Chair  
Mrs. V. Barkey  
Mr. P. O'Reilly  
Mrs. C. English

**REGRETS**

Mr. A. Letham

**MEMBERS OF THE MUNICIPAL POLICE SERVICE PRESENT**

Chief M. Mitchell  
Insp. K. Robertson

**CALL TO ORDER**

Mr. Thomas called the Open meeting of the City of Kawartha Lakes Police Services Board to order at 0930 hours.

**CONFIRMATION OF QUORUM**

Thereafter a quorum was confirmed.

**DECLARATION OF PECUNIARY INTEREST**

There were no Declarations of Pecuniary Interest.

**APPROVAL OF AGENDA**

The agenda was reviewed and approved on motion of Ms. Percival, seconded by Mr. O'Reilly.

**PRESENTATIONS/DEPUTATIONS:**

Board members received a presentation from representatives of the Community Response Unit and FourCAST (Four Counties Addiction Services Team) namely Team members Cst. Sarah Ashwood and Travis Crawford who shared information about their work. They advised that a team of three including two officers and a member of FourCAST spend two days a week reaching out to members of the community experiencing addiction. They provided statistical information for the period January 5<sup>th</sup> to March 31<sup>st</sup>, 2022, including the number of outreach efforts made, the number of individuals receptive of receiving support from FourCAST, and accepting naloxone training. Other efforts included providing assistance with the completion of homelessness paperwork, and referrals to residential treatment centres. It was confirmed that the Unit deals with people of all ages, from 14 to 70, and that expanding the Community Response Unit to a full-time service would reap significantly more benefits in the community.

Board members expressed appreciation for the valuable work being done by this partnership and thanked Cst. Ashworth and Mr. Crawford for their interesting and informative presentation. Cst. Ashworth and Mr. Crawford were thereafter excused from the meeting.

1. **MINUTES OF PREVIOUS MEETING**

Copies of the minutes of the (Open) Meeting of the City of Kawartha Lakes Police Services Board held on March 17<sup>th</sup>, 2022 were previously circulated.

MOVED BY: Ms. Percival, SECONDED BY: Mr. O'Reilly

***Resolved that the minutes of the Open Meeting of the City of Kawartha Lakes Police Services Board, March 17<sup>th</sup>, 2022 be adopted as printed and circulated. CARRIED.***

2. **STATISTICAL REPORTS – March 2022**

Copies of the Statistical Report for the Municipal Police Service for March 2022 were provided (copy attached to official minutes). Chief Mitchell reported on the increase in sick time during the month of March, noting 300 hours in COVID sick time during the month. He confirmed this trend has continued for the month of April thus far.

MOVED BY: Mrs. Barkey, SECONDED BY: Ms. Percival

***Resolved that the Municipal Police Service Statistical Report for March 2022 be received. CARRIED.***

3. **ACCOUNTS TO BE APPROVED AS PAID**

Copies of the *Municipal Police Services Accounts* to be approved as paid for the period March 2022 were previously distributed (copy attached to official minutes).

MOVED BY: Mr. O'Reilly, SECONDED BY: Mrs. Barkey

***Resolved that the Municipal Police Services accounts for the period March 2022 be approved as paid. CARRIED***

4. **CONSENT AGENDA**

There was nothing on the Consent Agenda.

5. **OLD BUSINESS/STANDING ITEMS:**

5.1 **OAPBS/Zone 3 Updates** –Mr. Thomas reported there was nothing new to report with regard to the OAPSB or Zone 3.

6. **NEW BUSINESS:**

6.1 **CAPG Annual General Meeting** – Notice of the 33<sup>rd</sup> Annual General Meeting of the Canadian Association of Police Governance (CAPG) was previously provided (copy attached to official minutes).

MOVED BY: Mr. O'Reilly, SECONDED BY: Ms. Percival

***Resolved that the Notice of Meeting from the CAPG be received. CARRIED.***

**7. REPORT OF THE CHIEF**

**7.1 Report PSB 2022-009 – Preferred Towing Contract – Extension** – Copies of Report PSB 2022-009, *Preferred Towing Contract – Extension*, were previously provided (copy attached to official minutes). It was confirmed that the Board had awarded the preferred towing contract to Tow-All Inc in 2020, for a two-year term, with an option of extending the contract for one additional year. There have been no service complaints, and Tow-All's response times are excellent and it is therefore being recommended that the contract be extended for one further year.

MOVED BY: Ms. Percival, SECONDED BY: Mrs. Barkey

***Resolved that Report PSB 2022-009, Preferred Towing Contract Extension be received, and the recommendation contained therein, i.e. that the Police Services Board exercise their option to extend the preferred towing contract by one year, expiring on April 23<sup>rd</sup>, 2022, be approved.*** **CARRIED.**

**7.2 Chief's Verbal Report** – Chief Mitchell provided a brief verbal report, advising:  
(1) SIU has completed an investigation into the November 2021 incident involving two officers with no charges laid. The mandatory Section 11 investigation relating to any possible breach of service policy has also concluded. There were no policies contravened, and in fact the officers' conduct was deemed to be exemplary, safely resolving a very serious incident.

(2) the Service has received a Community Safety and Policing Grant in the amount of \$121,786 over each of the next three years. This will go towards the operation of the Community Response Unit and costs for the Health IM software used to improve mental health response.

(3) Service moving forward with the NG911 transition project but it is becoming quite technical. A project audit is to be completed to ensure nothing has been overlooked.

MOVED BY: Mrs. Barkey, SECONDED BY: Mr. O'Reilly

***Resolved that the Chief's Verbal Report be received.***

**CARRIED.**

**8. QUESTION PERIOD** – There were no questions in the open meeting.

**9. MOTION TO MOVE INTO IN-CAMERA SESSION**

MOVED By: Mrs. Barkey. SECONDED By: Mr. O'Reilly

***Resolved that the Board adjourn the public portion of its meeting to move IN CAMERA to discuss confidential items pertaining to legal and personnel matters, in accordance with Section 35(4)(b) of the Police Services Act.*** **CARRIED**

**10. REPORT FROM CLOSED MEETING:**

The Chair confirmed there was nothing to report from the Closed meeting.

**11. CONFIRMATION BY LAW**

MOVED BY: Mr. O'Reilly, SECONDED BY: Mrs. Barkey

***Resolved that all motions passed in the Closed Session be ratified.***

**CARRIED**

12. **ADJOURNMENT**

MOVED BY: Mrs. Barkey, SECONDED BY: Mr. O'Reilly

*Resolved that the meeting adjourn.*

**CARRIED.**

Meeting adjourned at 10:51 hours.

**READ AND ADOPTED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2022**

\_\_\_\_\_  
**CHAIRPERSON,**  
**City of Kawartha Lakes Police Services Board**