

City of

KAWARTHA LAKES

POLICE SERVICES BOARD



Minutes of the (Virtual) OPEN MEETING of the CITY OF KAWARTHA LAKES POLICE SERVICES BOARD held via Microsoft Teams on January 20th 2022

MEMBERS OF THE CITY OF KAWARTHA LAKES POLICE SERVICES BOARD PRESENT

Mr. D. Thomas
Mrs. V. Barkey
Mr. A. Letham
Mr. P. O'Reilly
Ms. W. Percival
Mrs. C. English

MEMBERS OF THE MUNICIPAL POLICE SERVICE PRESENT

Chief M. Mitchell
Insp. T. Hickey
Insp. K. Robertson

CALL TO ORDER

Mr. Thomas called the Open meeting of the City of Kawartha Lakes Police Services Board to order at 0930 hours.

CONFIRMATION OF QUORUM

Thereafter a quorum was confirmed.

Mr. Thomas noted that as per the Comprehensive Police Services Act, Part III, Sections 28 (1) and (2), the annual election of a Chair and Vice Chair of the Police Services Board takes place at the January meeting. Thereafter he withdrew from the Chair and turned the meeting over to Chief Mitchell. Chief Mitchell asked for nominations for the position of Chairperson of the City of Kawartha Lakes Police Services Board for the year 2022.

MOVED BY: Ms. Percival, SECONDED BY: Mrs. Barkey

Resolved that Mr. Don Thomas serve as Chairperson of the City of Kawartha Lakes Police Services Board for the year 2022.

CARRIED

There being no further nominations for the position, Mr. Thomas was acclaimed as Chairperson.

Mr. Thomas assumed the Chair and asked for nominations for the position of Vice-Chairperson of the City of Kawartha Lakes Police Services Board for the year 2022

MOVED BY: Mrs. Barkey, SECONDED BY: Mr. O'Reilly

Resolved that Ms. Wanda Percival serve as Vice-Chairperson of the City of Kawartha Lakes Police Services Board for the year 2022.

CARRIED

There being no further nominations for the position, Ms. Percival was acclaimed Vice Chairperson.

Mr. Thomas thanked Board members for their continued support.

DECLARATION OF PECUNIARY INTEREST

There were no Declarations of Pecuniary Interest.

APPROVAL OF AGENDA

The agenda was reviewed and was approved on motion of Ms. Percival, seconded by Mrs. Barkey.

PRESENTATIONS/DEPUTATIONS:

There were no Presentations/Deputations in the Open Meeting

1. MINUTES OF PREVIOUS MEETING

Copies of the minutes of the (Open) Meeting of the City of Kawartha Lakes Police Services Board held on December 16th, 2021 were previously circulated. It was

MOVED BY: Mr. O'Reilly, SECONDED BY: Ms. Percival

Resolved that the minutes of the Open Meeting of the City of Kawartha Lakes Police Services Board, December 16th, 2021 be adopted as printed and circulated. CARRIED.

2. STATISTICAL REPORTS – December 2021

Copies of the Statistical Report for the Municipal Police Service for December 2021 were provided (copy attached to official minutes). Chief Mitchell provided a brief overview, noting the year-end report reflects the statistics for December as well as 2021 in its entirety. He confirmed that while incidents increased overall in 2021, motor vehicle collisions, criminal charges, assaults and mischief remained relatively stable. Increases were noted in traffic tickets, break & enters, fraud, and theft under. He also confirmed that sick time, while up over 2020, was less than that experienced in 2019 in spite of the COVID pandemic. Mr. Thomas extended appreciation to all staff for their efforts throughout the year.

MOVED BY: Mrs. Barkey, SECONDED BY: Mr. O'Reilly

Resolved that the Municipal Police Service Statistical Report for December 2021 and 2021 in its entirety be received. CARRIED.

3. ACCOUNTS TO BE APPROVED AS PAID

Copies of the *Municipal Police Services Accounts* to be approved as paid for the period December 2021 were previously distributed (copy attached to official minutes).

MOVED BY: Ms. Percival, SECONDED BY: Mr. Letham

Resolved that the Municipal Police Services accounts for the period December 2021 be approved as paid. CARRIED

4. CONSENT AGENDA

There were no items on the Consent Agenda.

5. OLD BUSINESS/STANDING ITEMS:

5.1 **OAPBS/Zone 3 Update**– Mr. Thomas advised that there had been no recent updates from the OAPSB or Zone 3.

5.2 **Negotiating Committee Update** – Mr. Thomas advised that the initial meeting has taken place, and proposals have been exchanged. The next meeting is schedule for January 26th.

6. **NEW BUSINESS:**

6.1 **Board Per Diem and Expense Rates** - Copies of a document entitled “Board Remuneration” were previously provided (copy attached to official minutes). Mr. Thomas noted that the remuneration rates indicated in the report were included in the 2022 budget and suggested that this matter be deferred until the Board establishes its budget for 2023.

MOVED BY: Mr. Letham, SECONDED BY: Ms. Percival

Resolved that the per diem rates remain as in the previous year.

CARRIED.

7. **REPORT OF THE CHIEF**

7.1 **Report PSB 2022-001- Community Response Unit 2021 Activities** – Copies of Report PSB 2022-001, *Community Response Unit (CRU) 2021 Activities*, were previously provided. Chief Mitchell provided a brief overview, noting the establishment of the CRU in 2016, and its significant evolution since then. He reviewed some of the 2021 highlights, including 246 in-person visits for mental health outreach services; 25 meetings or case conferences with other community services; 12 responses to crises in real time; and only 5.7% of clients had interaction with the police in the 30 days following CRU contact. He also noted the expansion of the FourCast partnership, advising that in the month of December there was direct contact with 24 individuals for addictions outreach, with 84% of those individuals being receptive to supports and further visits. He confirmed that as noted in the 2021 Mental Health summary (agenda item 7.3 - previously provided) there were 493 mental health related calls, a 16% increase from 2021. The *Health IM 2021 Mental Health Calls* report also notes 175 individuals with new MH presentations, calls per month ranging from 61 to 23, and average wait time spent by an officer at the hospital remaining at approximately one hour.

Members expressed their appreciation for the informative report, and the good work being done by the CRU.

MOVED BY: Mr. Letham, SECONDED BY: Mr. O’Reilly

Resolved that Report PSB 2022-001, Community Response Unit 2021 Activities, and the Health IM 2021 Mental Health Calls Report be received.

CARRIED

7.2 **2021 Public Complaints Against Police Report** - Copies of Report PSB 2022-002, *2021 Public Complaints Against Police Report*, were previously provided (copy attached to official minutes). Insp. Robertson provided an overview, noting that Adequacy Standards Regulations Section 31 requires the preparation of an annual report for the Board relating to public complaints. As indicated in the report, the Office of the Independent Police Review Director received a total of 14 public complaints during 2021. Eight of these complaints were screened out by the OIPRD, four were found to be unsubstantiated, and two are still under investigation.

Board members expressed their satisfaction with the low number of complaints, particularly when considering the number of incidents the Service deals with on an annual basis, e.g. in 2021, there were more than 17,000 incidents.

MOVED BY: Ms. Percival, SECONDED BY: Mrs. Barkey

Resolved that Report PSB 2022-001, 2021 Public Complaints Against Police, be received.
CARRIED.

7.3 Health IM 2021 Mental Health Calls Report – See agenda item 7.1 above.

7.4 Chief's Verbal Report – Chief Mitchell presented a brief verbal report on a number of matters, including:

(1) officers will be attending standard field sobriety testing, and drug recognition enforcement training in February and March

(2) similar to almost every sector and locale, the latest Omicron variant has had an impact on staff, but so far there have not been any service interruptions. Currently one uniform member and one civilian member self-isolating.

(3) the Mobile Crisis Response Team (MCRT) grant was not successful. The Community Safety and Policing Grant (a renewal of the existing grant) was submitted prior to the January 14th deadline. The Service is allocated \$121,786 for each of the next three years under this stream.

(4) The Community Safety and Well-being Plan was presented to Council on January 11th and should be formally ratified on January 25th.

(5) the Service has active postings for Experienced Officers, Recruit Officers, FT and PT Communicators, and Court Security Officers

(6) with the assistance of a Tactical Response Unit from the OPP, the Service responded to and safely resolved a situation involving an armed, barricaded person.

Board members thanked Chief Mitchell for his updates and it was

MOVED BY: Ms. Percival, SECONDED BY: Mr. O'Reilly

Resolved that the Chief's Verbal Report be received.

CARRIED.

8. QUESTION PERIOD – There were no questions in the open meeting.

9. MOTION TO MOVE INTO IN-CAMERA SESSION

MOVED By: Ms. Percival, SECONDED By: Mr. Letham

Resolved that the Board adjourn the public portion of its meeting to move IN CAMERA to discuss confidential items pertaining to legal and personnel matters, in accordance with Section 35(4)(b) of the Police Services Act.
CARRIED

10. REPORT FROM CLOSED MEETING:

The Chair reported that the Board had approved the re-appointment of the CKL Police Services Board Secretary; as per the following motion:

MOVED BY: Ms. Percival, SECONDED BY: Mrs. Barkey

Resolved that Christina English be reappointed as Board Secretary for 2022 at the same rate as the previous year.
CARRIED.

He also reported that the Board had received and reviewed the draft Kawartha Lakes Police Service 2022-2025 Strategic Plan as per the following motion:

MOVED BY: Mr. O'Reilly, SECONDED BY: Ms. Percival

MOTION: Resolved that the draft Kawartha Lakes Police Service's 2022-2025 Strategic Plan be received and that, once finalized, the Plan be posted on the Police Service website. **CARRIED**

11. CONFIRMATION BY LAW

MOVED BY: Mr. O'Reilly, SECONDED BY: Mr. Letham

Resolved that all motions passed in the Closed Session be ratified. **CARRIED**

12. ADJOURNMENT

MOVED BY: Mr. Letham, SECONDED BY: Mr. O'Reilly

Resolved that the meeting adjourn. **CARRIED.**

Meeting adjourned at 10:40 hours.

READ AND ADOPTED THIS _____ DAY OF _____, 2022

**CHAIRPERSON,
City of Kawartha Lakes Police Services Board**