

City of

KAWARTHA LAKES

POLICE SERVICES BOARD



Minutes of the **OPEN MEETING** of the **CITY OF KAWARTHA LAKES POLICE SERVICES BOARD** held on **November 17th, 2021.**

MEMBERS OF THE CITY OF KAWARTHA LAKES POLICE SERVICES BOARD PARTICIPATING

Mr. D. Thomas, Chair
Ms. W. Percival, Vice Chair
Mr. A. Letham
Mrs. V. Barkey*
Mr. P. O'Reilly
Mrs. C. English, Board Secretary *
*by video-conference

MEMBERS OF THE MUNICIPAL POLICE SERVICE PARTICIPATING

Chief M. Mitchell
Insp. T. Hickey
Insp. K. Robertson

GUESTS:

Ms. Jeeti Sahota, Police Services Advisor, Inspectorate of Policing, Ministry of the Solicitor General

CALL TO ORDER

Mr. Thomas called the Open meeting of the City of Kawartha Lakes Police Services Board to order at 0953 hours.

CONFIRMATION OF QUORUM

Thereafter a quorum was confirmed.

DECLARATION OF PECUNIARY INTEREST

There were no Declarations of Pecuniary Interest.

APPROVAL OF AGENDA

The agenda was reviewed and one addition was made, i.e. *Agenda Item 4.1 – Letter from OACP re Supporting Volunteers under the Police Record Checks Reform Act, 2015.*
Thereafter the agenda was approved on motion of Mr. Letham, seconded by Mr. O'Reilly.

PRESENTATIONS/DEPUTATIONS:

Mr. Thomas, noting the recent sudden death of Const. Mike Broderick, asked attendees to join him in a moment of silent reflection.

1. MINUTES OF PREVIOUS MEETING

Copies of the minutes of the (Open) Meeting of the City of Kawartha Lakes Police Services Board held on October 21st, 2021 were previously circulated.

MOVED BY: Ms. Percival, SECONDED BY: Mr. O'Reilly

Resolved that the minutes of the Open Meeting of the City of Kawartha Lakes Police

Services Board, October 21st, 2021 be adopted as printed and circulated. **CARRIED.**

2. STATISTICAL REPORTS – October 2021

Copies of the Statistical Report for the Municipal Police Service for October 2021 were provided (copy attached to official minutes). Chief Mitchell provided a brief overview, noting in particular increased numbers for ‘thefts under’ (primarily due to vehicle break-ins), and criminal charges; and a decrease in sick time.

MOVED BY: Mr. Letham, SECONDED BY: Ms. Percival

Resolved that the Municipal Police Service Statistical Report for October 2021 be received. **CARRIED.**

3. ACCOUNTS TO BE APPROVED AS PAID

Copies of the *Municipal Police Services Accounts* to be approved as paid for the period October 2021 were previously distributed (copy attached to official minutes).

MOVED BY: Mrs. Barkey, SECONDED BY: Mr. O’Reilly

Resolved that the Municipal Police Services accounts for the month of October 2021 be approved as paid. **CARRIED**

4. CONSENT AGENDA

4.1 OACP Letter re Police Record Checks for Volunteers – Copies of a letter from the Ontario Association of Chiefs of Police (OACP) dated November 2, 2021, regarding Police Record Checks, were previously provided (copy attached to official minutes). Chief Mitchell provided a brief overview, advising that the OACP letter expresses a number of concerns regarding proposed amendments to the Police Record Checks Report Act which will require police services to conduct and provide the results of Criminal Record Checks and Criminal Record and Judicial Matters checks for volunteer at no charge, and provide up to five free copies of the results. He confirmed the letter was brought forward for the Board’s attention, as the OACP is seeking support from Police Services across the province to have the concerns as listed in the letter addressed.

Board members were in agreement with supporting the OACP’s concerns in this matter, and it was

MOVED BY: Ms. Percival, SECONDED BY: Mr. Letham

Resolved that the letter from the OACP regarding Police Record Checks be received, and that the Chief be authorized to send a letter to the Ministry of the Solicitor General, supporting the concerns raised by the OACP. **CARRIED.**

5. OLD BUSINESS/STANDING ITEMS:

5.1 OAPBS/Zone 3 Updates –Mr. Thomas confirmed he and Ms. Percival will be taking part in the OAPSB Labour Seminar, being held November 18th. He noted that the OAPSB is currently looking for a new Executive Director.

5.2 Update to PSB 2021-006 (Kawartha ATV Donation Offer) – Copies of Report PSB 2021-014, Kawartha ATV Association Donation Offer) were previously provided (copy attached to official minutes). Chief Mitchell noted that the report is in follow up to Report PSB 2021-006 , Police Presence on Trails and ATV Proposal, which dealt with a proposed donation from the Kawartha ATV Association (KATVA) of two ATV machines to the

KLPS for the purpose of increasing visibility and enforcement on the trail systems. He confirmed the Board had discussed this matter at its May 2021 meeting but had deferred a decision related to accepting the donations until the matter of a proposed ORV route through the town of Lindsay had been decided upon by the Municipal Council. He noted that Council had approved the ORV pilot project in Lindsay as its October 16th, Council meeting, and as a result, it was felt appropriate to bring the matter of the donation forward at this time.

Discussion followed and Board members expressed support for the donation. Chief Mitchell advised that working with the Association will allow for more area coverage when it comes to enforcement and safety on the trails. He noted the vehicles will primarily be used as a response vehicle for incidents that occur on trails in rural areas.

The significant contributions made to the community by KATVA members over the years such as the donation of a side-by-side to the Burnt River Fire Station and an ATV to the City's By-law Department for use on the trail were also noted.

MOVED BY: Mr. Letham; SECONDED BY: Ms. Percival

Resolved that Report PSB 2021-014 be received, and that the Kawartha Lakes Police Services Board approve the Kawartha ATV Association's donation of two ATVs to the Kawartha Lakes Police Service. **CARRIED.**

5.3 Contract Negotiations – Mr. Thomas reported that arrangements are being made for the first meeting of the Board with LPA representatives, related to contract negotiations.

5.4 Budget Presentation – Mr. Thomas reported that he and Chief Mitchell had presented the KLPS 2022 Draft Budget to Municipal Council on October 26 and indicated it went very well. Council will decide whether or not to approve the capital budget on November 30 and the operating budget on December 7.

5.5 Strategic Planning – Mr. Thomas reported that he had attended a strategic planning session on October 27th and noted in particular good input from staff. It is anticipated the three-year plan will be provided to Board members at an upcoming meeting.

6. NEW BUSINESS:

6.1 Update from Ministry (J. Sahota) – Ms. Sahota provided a brief update from the Ministry of the Solicitor General/Inspectorate of Policing. She advised that work continues on regulations required to bring the Community Safety and Policing Act into force and that the Ministry is continuing to provide COVID support through assistance with PPE procurement and provision of rapid test kits as needed.

6.2 OAPSB – 2022 Membership Renewal – Copies of a document providing details related to OAPSB membership renewal were previously distributed (copy attached to official minutes). The benefits of membership in this provincial association were noted by the Chairman and it was confirmed that the 2022 membership dues remain the same as in 2021. Board members were in agreement with the Board renewing its membership for 2022.

MOVED By: Ms. Percival, SECONDED By: Mr. Letham

Resolved that the Kawartha Lakes Police Services Board renew its membership for 2022 in the Ontario Association of Police Services Boards. **CARRIED.**

6.3 Board Plaques – Mr. Thomas noted that the Board plaques in the Board Room require updating and sought support for this undertaking.

MOVED BY: Mr. O'Reilly, SECONDED BY: Ms. Percival

That the Chair be authorized to have the Board plaques in the Police Building Board Room brought up-to-date. **CARRIED.**

7. REPORT OF THE CHIEF

7.1 Chief's Verbal Report – Chief Mitchell presented a brief verbal report on a number of matters. He confirmed that a draft report of the Community Safety and Well-Being Plan has been developed and the advisory committee has had one meeting to review it. The Service remains on track to have the plan in place early in the New Year.

He also expressed his gratitude to the Service's partner agencies, i.e. OPP, Durham and Peterborough Police Services, who provided staffing assistance to allow KLPS staff time to deal with the loss of one of our members. As well, he acknowledged the dedication of the Communications Branch who stayed in place answering 911 calls throughout the very difficult period.

Board members extended their appreciation and sympathy to all members of the Service for their management of this tragic event.

MOVED BY: Mr. O'Reilly, SECONDED BY: Mrs. Barkey

Resolved that the Chief's Verbal Report be received.

CARRIED.

8. QUESTION PERIOD – There were no questions in the open meeting.

9. MOTION TO MOVE INTO IN-CAMERA SESSION

MOVED By: Ms. Percival, SECONDED By: Mr. O'Reilly

Resolved that the Board adjourn the public portion of its meeting to move IN CAMERA to discuss confidential items pertaining to legal and personnel matters, in accordance with Section 35(4)(b) of the Police Services Act. **CARRIED**

10. REPORT FROM CLOSED MEETING:

The Chair noted there was nothing to report from the Closed meeting.

11. CONFIRMATION BY LAW

MOVED BY: Mr. Letham, SECONDED BY: Mr. O'Reilly

Resolved that all motions passed in the Closed Session be ratified.

CARRIED

12. ADJOURNMENT

MOVED BY: Mr. Letham, SECONDED BY: Mrs. Barkey

Resolved that the meeting adjourn.

CARRIED.

Meeting adjourned at 10:55 hours.

READ AND ADOPTED THIS _____ DAY OF _____, 2021

**CHAIRPERSON,
City of Kawartha Lakes Police Services Board**