

City of

KAWARTHA LAKES

POLICE SERVICES BOARD



Minutes of the **(Virtual) OPEN MEETING** of the **CITY OF KAWARTHA LAKES POLICE SERVICES BOARD** held on **June 17th, 2021**.

MEMBERS OF THE CITY OF KAWARTHA LAKES POLICE SERVICES BOARD PARTICIPATING

Mr. D. Thomas, Chair
Ms. W. Percival, Vice Chair
Mrs. V. Barkey
Mr. P. O'Reilly
Mrs. C. English

REGRETS:

Mr. A. Letham

MEMBERS OF THE MUNICIPAL POLICE SERVICE PARTICIPATING

Chief M. Mitchell
Insp. T. Hickey
Insp. K. Robertson

GUESTS:

Messrs. Mike Daley and Dylan Robichaud

CALL TO ORDER

Mr. Thomas called the Open meeting of the City of Kawartha Lakes Police Services Board to order at 0930 hours and welcomed all to the virtual meeting. He noted Mr. Letham's absence and offered condolences on behalf of the Board on the recent passing of Mr. Letham's father.

CONFIRMATION OF QUORUM

Thereafter a quorum was confirmed.

DECLARATION OF PECUNIARY INTEREST

There were no Declarations of Pecuniary Interest.

APPROVAL OF AGENDA

The agenda was reviewed and the agenda was approved as circulated on motion of Mr. O'Reilly, seconded by Ms. Percival.

PRESENTATIONS/DEPUTATIONS:

Forum Research Presentation - Winsome Stec and Sarah Lam of Forum Research provided a power point presentation on the results of The Kawartha Lakes Police Community Survey and 3 community focus groups conducted by Forum Research in February and March 2021 (copy of power point presentation attached to official minutes). It was noted the findings of the research as detailed in the associated Report will help the Kawartha Lakes Police Service understand how it can improve and sustain services provided, and identify

pathways of growth within the community. It was also noted that where applicable, results were compared to the 2013 Report of the KLPS Public Consultation Committee.

Ms. Stec provided further information pertaining to demographics, key findings and recommendations. Detailed findings provided further data on such issues as safety and satisfaction (8 in 10 feel safe in region, 7 in 10 satisfied with overall quality); issues and allocation of police resources (more should be spent on operating support and training, less on administration); and news and information (most survey respondents receive KLPS news through social media, almost 7 in 10 are satisfied with KLPS media presence). Follow-up from the 2013 survey dealt with matters such as business and crime prevention, health services, social housing, and police involvement in schools. Current community issues noted at the focus group sessions included: substance abuse (e.g., opioid overdoses); community policing/community presence; mental health; human trafficking; social housing; partnerships between police and community organizations; traffic calming (e.g., speeding, school zones); and more training (e.g., addictions and mental health, crisis intervention, diversity training).

Board members expressed appreciation for the extensive information provided in the presentation and report, and noted in particular Forum Research's adaptability to complete the necessary research despite all of the constraints imposed by the COVID-19 pandemic.

MOVED BY: Ms. Percival, SECONDED BY: Mrs. Barkey

Resolved that the power point presentation and associated Report on the 2021 Community Consultation Process by Forum Research Inc. be received, and that the Report be released to the public. **CARRIED.**

Mr. Thomas, Chair, thanked Ms. Stec and Ms. Lam for their presentation, following which they were excused from the meeting.

1. MINUTES OF PREVIOUS MEETING

Copies of the minutes of the (Open) Meeting of the City of Kawartha Lakes Police Services Board held on May 20th, 2021 were previously circulated. It was

MOVED BY: Mr. O'Reilly, SECONDED BY: Ms. Percival

Resolved that the minutes of the Open Meeting of the City of Kawartha Lakes Police Services Board, May 20th, 2021 be adopted as printed and circulated. **CARRIED.**

2. STATISTICAL REPORTS – May 2021

Copies of the Statistical Report for the Municipal Police Service for May 2021 were provided (copy attached to official minutes). Chief Mitchell provided a brief overview, noting that the increased number of criminal charges relates to 32 individual "Fail to attend court" charges.

MOVED BY: Mrs. Barkey, SECONDED BY: Ms. Percival

Resolved that the Municipal Police Service Statistical Report for May 2021 be received. **CARRIED.**

3. ACCOUNTS TO BE APPROVED AS PAID

Copies of the *Municipal Police Services Accounts* to be approved as paid for the period May 2021 were previously distributed (copy attached to official minutes).

MOVED BY: Mr. O'Reilly, SECONDED BY: Mrs. Barkey

Resolved that the Municipal Police Services accounts for the period May 2021 be approved as paid.

CARRIED

4. CONSENT AGENDA

4.1 Ministry of the Solicitor General - Letter dated June 3rd, 2021 re Approval of Auxiliary Member Appointments - Copies of a letter from the Ministry of the Solicitor General dated June 3rd, 2021, related to Auxiliary Member appointments, were previously distributed (copy attached to official minutes). Chief Mitchell noted the letter is in response to the Board's request for approval to appoint Auxiliary members Michael Daley and Dylan Robichaud.

MOVED BY: Ms. Percival, SECONDED BY: Mr. O'Reilly

Resolved that Consent Agenda item 4.1, Ministry of the Solicitor General Letter dated June 3rd, 2021 re Auxiliary Member Appointments, be received.

CARRIED.

5. OLD BUSINESS/STANDING ITEMS:

5.1 OAPBS/Zone 3 Updates –Mr. Thomas reported there was nothing new to report with regard to the OAPSB or Zone 3.

6. NEW BUSINESS:

There was no New Business in the Open Meeting.

7. REPORT OF THE CHIEF

7.1 PSB 2021-008 – Appointment of Auxiliary Members– Copies of Report PSB 2021-008, *Appointment of Auxiliary Members*, were previously provided (copy attached to official minutes). Chief Mitchell noted the considerable efforts of Inspector Hickey and Messrs. Daley and Robichaud in preparing the policies, operational manuals, training and hiring plans. Insp. Hickey noted the significant commitment of these two individuals to help bring the Auxiliary Unit to fruition.

MOVED BY: Mrs. Barkey; SECONDED BY: Ms. Percival

Resolved that Report PSB 2021-008 be received, and that the recommendation contained therein, i.e. that Michael Daley and Dylan Robichaud be appointed as Auxiliary Members of the Kawartha Lakes Police Service, be approved.

CARRIED.

Mr. Thomas congratulated Messrs. Daley and Robichaud on their appointments and welcomed them to the Service.

Inspector Hickey noted a previous commitment and was excused from the meeting.

7.3 Chief's Verbal Report – Chief Mitchell presented a brief verbal report on a number of matters, including:

(1) COVID Update – recently a young offender was arrested and subsequently remanded into custody. During admittance to a detention facility, the offender tested positive for COVID-19. As a result, 5 CKLPS members (4 officers and 1 Special Constable) who had been in contact with the individual were placed in isolation by the Health Unit. All have since tested negative and are returning to work in the coming days.

(2) DRE Issues: - there has been a slight increase in the number of incidents of drug

impaired driving. The Service continues to feel the effects of a shortage of Drug Recognition Experts (DRE's). KLPS currently has one certified DRE who obviously cannot be available at all times. Recently two cases over a 48 hour period required the assistance of the Peterborough OPP detachment to have the DRE exam done. This shortage of qualified DREs is a province wide problem as new DRE's have not been able to get certified for over 12 months due to the COVID related border closures. It is hoped the DRE training will resume in September.

(3) New Pre-Charge Diversion Project with JHS and Crown Attorney Office: - The Service has launched a new initiative in partnership with the local JHS and the office of the Crown Attorney. The program provides officers with the option to divert offenders into a restorative program, subject to certain conditions (grounds for charge exist, offender accepts responsibility and is willing to participate and the prospective charge is eligible for the program). Upon successful completing of the program, the file would be closed. If the offender does not complete the program, the file is referred back to the investigating officer for consideration of charges.

(4) E-Intake: - new process implemented which allows court documents to be sworn to electronically. This complements other programs like E-Hub, Scope and the provincial DEM platforms. The pace of change has been accelerated by COVID and Mrs. Hemminger deserves a great deal of credit for ensuring staff have all been trained on these new processes.

(5) Upcoming events of particular note for Board members: - budget preparation and review (likely in August) and renewal of strategic plan (likely in October)

Board members thanked Chief Mitchell for the informative report. It was

MOVED BY: Ms. Percival, SECONDED BY: Mrs. Barkey

Resolved that the Chief's Verbal Report be received.

CARRIED.

8. **QUESTION PERIOD** – There were no questions in the open meeting.

9. **MOTION TO MOVE INTO IN-CAMERA SESSION**

MOVED By: Mrs. Barkey, SECONDED By: Mr. O'Reilly

Resolved that the Board adjourn the public portion of its meeting to move IN CAMERA to discuss confidential items pertaining to legal and personnel matters, in accordance with Section 35(4)(b) of the Police Services Act.

CARRIED

10. **REPORT FROM CLOSED MEETING:**

The Chair confirmed there was nothing to report from the Closed meeting.

11. **CONFIRMATION BY LAW**

MOVED BY: Mr. O'Reilly, SECONDED BY: Ms. Percival

Resolved that all motions passed in the Closed Session be ratified.

CARRIED

12. **ADJOURNMENT**

MOVED BY: Ms. Percival, SECONDED BY: Mr. O'Reilly

Resolved that the meeting adjourn.

CARRIED.

Meeting adjourned at 11:15 hours.

READ AND ADOPTED THIS _____ DAY OF _____, 2021

**CHAIRPERSON,
City of Kawartha Lakes Police Services Board**