



Minutes of the **OPEN MEETING** of the **CITY OF KAWARTHA LAKES POLICE SERVICES BOARD** held at the **CITY OF KAWARTHA LAKES POLICE SERVICES BOARD ROOM** on **February 20th, 2020**.

MEMBERS OF THE CITY OF KAWARTHA LAKES POLICE SERVICES BOARD PRESENT

Mr. D. Thomas
Mr. D. Blackburn
Mr. A. Letham
Mr. P. O'Reilly
Ms. W. Percival
Mrs. C. English

MEMBERS OF THE MUNICIPAL POLICE SERVICE PRESENT

Chief M. Mitchell
Insp. K. Robertson

GUESTS:

Const. Mark Donaldson, Communicator Maria McColl

CALL TO ORDER

Mr. Thomas called the Open meeting of the City of Kawartha Lakes Police Services Board to order at 0930 hours.

CONFIRMATION OF QUORUM

Thereafter a quorum was confirmed.

DECLARATION OF PECUNIARY INTEREST

There were no Declarations of Pecuniary Interest.

APPROVAL OF AGENDA

The agenda was reviewed and approved on motion of Mr. O'Reilly, seconded by Mr. Blackburn.

PRESENTATIONS/DEPUTATIONS:

Chief Mitchell presented an Exemplary Service Medal to Constable Mark Donaldson in recognition of his 20 years of police service, and an Exemplary Service Commendation to Communicator Maria McColl for her efforts in achieving a successful outcome in the matter of a crisis phone call.

Following the presentations, Board members extended their appreciation to Const. Donaldson and Ms. McColl who were then excused from the meeting.

1. MINUTES OF PREVIOUS MEETING

Copies of the minutes of the (Open) Meeting of the City of Kawartha Lakes Police Services Board held on January 16th, 2020 were previously circulated. It was **MOVED** By: Ms. Percival, **SECONDED** By: Mr. Blackburn

Resolved that the minutes of the Open Meeting of the City of Kawartha Lakes Police Services Board, January 16th, 2020 be adopted as printed and circulated. CARRIED.

2. STATISTICAL REPORTS – January 2020

Copies of the Statistical Report for the Municipal Police Service for January 2020 were provided (copy attached to official minutes). Chief Mitchell provided a brief overview, noting in particular (1) an increase in drug charges laid, due to the CIB being back to full strength; and (2) an increase in break and enters during the month. With regard to the latter, he noted that 6 of the 8 were part of the same incident (6 trailers broken into at the same location).

MOVED By: Mr. Blackburn, SECONDED By: Mr. Letham

Resolved that the Municipal Police Service Statistical Report for December 2019 be received. CARRIED.

3. ACCOUNTS TO BE APPROVED AS PAID

Copies of the *Municipal Police Services Accounts* to be approved as paid for the period January 2020 were previously distributed (copy attached to official minutes).

MOVED BY: Mr. Blackburn, SECONDED BY: Ms. Percival

Resolved that the Municipal Police Services accounts for the period January 2020 be approved as paid. CARRIED

4. CONSENT AGENDA

4.1 Ministry of the Attorney General – Letter dated January 17, 2020, re Court Security and Prisoner Transportation Program (CSPT) - Copies of a letter from the Ministry of the Attorney General dated January 17th, 2020 were previously provided (copy attached to official minutes). Chief Mitchell provided an overview, advising that the Service receives funding annually to assist with court security and prisoner transportation. For 2020, the KLPS will receive \$484,705.44 (somewhat less than the funding received in 2019). This amount requires an additional \$246,000 to be provided by the Municipality in order to operate the program. It was confirmed that the funding is allocated based on each municipality's relative share of the total 2018 CSPT cost across the province.

MOVED BY: Ms. Percival, SECONDED BY: Mr. O'Reilly

Resolved that Consent Agenda Item 4.1 be received, and if required, the Chair be authorized to sign the agreement for the Court Security and Prisoner Transportation funding. CARRIED.

5. OLD BUSINESS/STANDING ITEMS:

5.1 **OAPBS/Zone 3 Update** – Nothing to report.

6. NEW BUSINESS:

There was no New Business

7. REPORT OF THE CHIEF

7.1 Report PSB 2020-006 – Towing Rotation - Copies of Report PSB 2020-006, Towing Rotation, were previously provided (copy attached to official minutes). Chief Mitchell reviewed the Report, advising that annually the Police Service establishes a towing rotation of companies to be called to assist with the removal of vehicles from

accident scenes or other circumstances. To be included on the rotation list, towing companies are required to be based in Lindsay, or have secure storage and tow trucks here. Chief Mitchell advised that recently the Police Service has received enquiries from companies outside of the policing jurisdiction, as well as a request from two companies operating out of the same location to be added to the rotation twice. He noted that while this is an operational matter, he welcomed Board input and direction on the towing rotation rules he proposes to implement; i.e. (1) based in policing jurisdiction; (2) available to respond 24/7; and (3) companies must be completely independent and separate of each other. He confirmed these rules are consistent with past practice. He advised future options include working with the Victoria Towing Association (VTA) to establish guidelines, as well as have the VTA administer and maintain the towing rotation.

Board members discussed this matter briefly, and were supportive of the Chief's recommendations.

MOVED BY: Ms. Percival, SECONDED BY: Mr. Blackburn

Resolved that Report PSB 2020-006 be received, and the recommendations contained therein be endorsed. **CARRIED.**

7.2 Report PSB 2020-007 – Community Stakeholder Survey - Copies of Report PSB 2020-007, *Community Stakeholder Survey*, were previously distributed (copy attached to official minutes). Chief Mitchell provided an overview, noting that as part of the 2019-2021 Strategic Plan, a targeted community stakeholder/public survey was created for 2020. The last public survey was conducted in 2013, and included a series of stakeholder consultation sessions, as well as a public survey. He proposed that a public consultation process in the same or similar manner as in 2013 would be beneficial and would allow for a comparison of the data from 2013 and 2020. He recommended that a public consultation committee be established by the Board in order to work with the Chief on establishing the format of a new public consultation process.

Board members were in agreement with this course of action, and Ms. Percival and Mr. Blackburn volunteered to serve on the Public Consultation Committee.

MOVED BY: Mr. Letham, SECONDED BY: Ms. Percival

Resolved that Report PSB 2020-007 be received and that the Board establish a Public Consultation Committee, comprised of Ms. Percival and Mr. Blackburn, to work with Chief Mitchell in developing the 2020 public consultation process. **CARRIED.**

8. **QUESTION PERIOD** – There were no questions in the open meeting, but Board members took the opportunity to thank Chief Mitchell for arranging the first annual Awards Ceremony, noting their approval of and enjoyment at the event.

9. **MOTION TO MOVE INTO IN-CAMERA SESSION**

MOVED By: Ms. Percival, SECONDED By: Mr. Blackburn

Resolved that the Board adjourn the public portion of its meeting to move IN CAMERA to discuss confidential items pertaining to legal and personnel matters, in accordance with Section 35(4)(b) of the Police Services Act. **CARRIED**

10. **REPORT FROM CLOSED MEETING:**

The Chair noted there was nothing to report from the Closed Meeting.

11. CONFIRMATION BY LAW

MOVED By: Mr. O'Reilly, SECONDED By: Mr. Blackburn
Resolved that all motions passed in the Closed Session be ratified.

CARRIED

12. ADJOURNMENT

MOVED By: Mr. Blackburn, SECONDED BY: Mr. O'Reilly
Resolved that the meeting adjourn.

CARRIED.

Meeting adjourned at 10:20 hours.

READ AND ADOPTED THIS _____ DAY OF _____, 2020

CHAIRPERSON,
City of Kawartha Lakes Police Services Board