

City of

KAWARTHA LAKES

POLICE SERVICES BOARD



Minutes of the **OPEN MEETING** of the **CITY OF KAWARTHA LAKES POLICE SERVICES BOARD** held at the **CITY OF KAWARTHA LAKES POLICE SERVICES BOARD ROOM** on **Monday, March 18th, 2019**

MEMBERS OF THE CITY OF KAWARTHA LAKES POLICE SERVICES BOARD PRESENT

Mr. D. Thomas
Mr. D. Blackburn
Mr. A. Letham
Mr. P. O'Reilly
Mr. S. Polito
Mrs. C. English

GUESTS:

Ms. J. Sahota & Mr. C. Hergarth, Ministry of Community Safety and Correctional Services

MEMBERS OF THE MUNICIPAL POLICE SERVICE PRESENT

Chief M. Mitchell
Insp. W. Herbert

CALL TO ORDER

Mr. Thomas called the Open meeting of the City of Kawartha Lakes Police Services Board to order at 0930 hours.

CONFIRMATION OF QUORUM

Thereafter a quorum was confirmed.

DECLARATION OF PECUNIARY INTEREST

There were no Declarations of Pecuniary Interest. With regard to review of the accounts, Mr. Polito requested that the minutes reflect that he is not affiliated with the vehicle maintenance service provider, i.e. Polito Ford.

APPROVAL OF AGENDA

The agenda was reviewed and approved on motion of Mr. O'Reilly, seconded by Mr. Blackburn.

PRESENTATIONS/DEPUTATIONS:

Ms. J. Sahota provided an update from the Ministry of Community Safety and Correctional Services advising that the *2019 Comprehensive Police Services Act* is currently going through the legislative process, with opportunity for public input. She also noted the amendment to the current Act, which requires that a Community Safety and Well Being Plan be developed and adapted within two years. This plan is intended to get municipalities, and their partners thinking in new ways about local issues and potential solutions by exploring options to address risks through social development, prevention and risk intervention. She noted that several webinars are planned which will help in the development of the Plan.

She also briefly reported on (1) the process for board member appointments by the Public Appointments Secretary which is currently underway, noting a new website in this regard; (2) the 2019 Inspection Cycle which is in progress; and (3) the availability of policing grants, i.e. RIDE and Court Security.

Brief discussion took place during which it was noted that work is already underway for the development of the Kawartha Lakes Community Safety and Well-being Plan. Thereafter Mr. Thomas thanked Ms. Sahota for her update,

MOVED BY: Mr. Blackburn, SECONDED BY: Mr. Letham

*Resolved that the verbal presentation from Ms. J. Sahota be received. **CARRIED.***

1. **MINUTES OF PREVIOUS MEETING**

Copies of the minutes of the (Open) Meeting of the City of Kawartha Lakes Police Services Board held on February 25th, 2019 were previously circulated.

MOVED By: Mr. O'Reilly, SECONDED By: Mr. Letham

*Resolved that the minutes of the Open Meeting of the City of Kawartha Lakes Police Services Board, February 25th, 2019 be adopted as printed and circulated. **CARRIED.***

2. **CONSENT AGENDA:**

There were no items on the Consent Agenda.

3. **STATISTICAL REPORTS – February 2019**

Copies of the Statistical Report for the Municipal Police Service for February 2019 were provided (copy attached to official minutes). Chief Mitchell noted an increase in criminal charges, largely due to one individual with 30 charges, and three individuals with 10 charges each. Charges were primarily property related, and breaching previous probation or court orders. Frauds continue to trend higher, with incidents split between online crimes, fraudulent cheques and credit card use, and incidents including family and friends.

MOVED By: Mr. Polito, SECONDED By: Mr. Blackburn

*Resolved that the Municipal Police Service Statistical Report for February 2019 be received. **CARRIED.***

4. **ACCOUNTS TO BE APPROVED AS PAID**

Copies of the *Municipal Police Services Accounts* to be approved as paid for the period February 2019 were previously distributed (copy attached to official minutes).

MOVED BY: Mr. O'Reilly, SECONDED BY: Mr. Blackburn

*Resolved that the Municipal Police Services accounts for the period February 2019 be approved as paid. **CARRIED***

5. **OLD BUSINESS/STANDING ITEMS:**

5.1 **OAPSB Zone 3** – Update (S. Polito) – Mr. Polito advised the next meeting of Zone 3 is planned to take place at the OAPSB Spring Conference on May 24th.

5.2 **Contract Negotiations** – Mr. Thomas reported that the first meeting between Board and Association representative will take place on Tuesday, March 26th at 0900 hours.

6 **NEW BUSINESS:**

6.1 **PTSD Awareness Night** - Mr. Thomas reminded Board members of the PTSD Awareness Night taking place on Thursday, March 21st, starting at 1800 hours at the Victoria Park Armouries.

7. **REPORT OF THE CHIEF**

7.1 **Report PSB 2019-005 – Preferred Towing Contract** – Copies of *Report PSB 2019-005- Preferred Towing Contract* were previously distributed (copy attached to official minutes). Chief Mitchell provided a brief overview, advising that the Board, following a tendering process, had previously awarded a two-year towing contract for the period May 1, 2017 to April 30, 2019, to Tow-All Inc. He noted that the contract had included the provision for a one year extension, i.e. to April 30, 2020. He confirmed that the Service has been very pleased with the response times and level of service provided by Tow-All Inc. and is recommending the Board exercise its option to extend the existing contract for a further one year period.

MOVED BY: Mr. Polito, SECONDED BY: Mr. Blackburn

Resolved that Report PSB 2019-005 be received, and that the recommendation contained therein, i.e. that the Board extend the existing towing contract with Tow-All Inc. for a further year, to April 30, 2020. **CARRIED.**

7.2 **Report PSB 2019-006 – Operational Partnership with FourCAST** – Copies of *Report PSB 2019-006 – Operational Partnership with FourCAST* were previously provided (copy attached to official minutes). Chief Mitchell provided an overview, noting that one of the items identified in the Service's Strategic Plan was the feasibility of a partnership with an addictions specialist. He advised that starting in February 2019, the Service has trialled such a partnership with FourCAST Addiction Services wherein a FourCAST service provider accompanies a member of the Service to conduct outreach in the community. Further information pertaining to this outreach program was provided in a memo from Sgt. Murtha to Chief Mitchell (copy attached to report). Chief Mitchell also advised that the report was being provided for information purposes only, as there are no financial implications, and the partnership is part of the planned restructuring of the Administration Sergeant position.

Board members noted the positive benefits of this partnership and the role it plays and were supportive of its continuation.

MOVED BY: Mr. O'Reilly, SECONDED BY: Mr. Polito

Resolved that Report PSB 2019-006 be received.

CARRIED.

7.3 **Report PSB 2019-007 – Constable Hire** – Copies of *Report PSB 2019-007 – Constable Hire* were previously provided (copy attached to official minutes). Chief Mitchell noted that as required by the Police Services Act, the Board is required to appoint all new members of the Service. He confirmed that Cadet Taylor Stewart has now completed her Basic Constable Training, and her appointment as a Constable is required.

MOVED BY: Mr. Polito, SECONDED BY: Mr. Letham

Resolved that Report PSB 2019-007 be received, and that the recommendation contained therein, i.e. that the Board appoint Taylor Stewart as a Constable for the City of

Kawartha Lakes Police Service, be approved.

CARRIED.

7.4 Chief's Verbal Report - Chief Mitchell provided a verbal report on a number of matters including:

(1) the provincial government has confirmed that a grant of \$507,820 will be provided as part of the Service's 2019 Court Security Grant. While this is more than budgeted it will still leave a shortfall of \$202,724 for court security at the Lindsay Courthouse.

(2) the United Way breakfast held at the police station raised money towards the Edwin Binney Community Garden.

(3) the Service will be participating in 50th anniversary celebrations for Special Olympics Ontario on March 25th with a 10 am Flag Raising Ceremony;

(4) the AVAIL project platform will be launched Service-wide on March 20th;

(5) a special drug enforcement project carried out over the past 12 weeks was a very successful combined Services' endeavor, resulting in numerous charges against several individuals.

Board members briefly discussed the Court Security Grant. It was noted that it is still intended that a magnetometer, which will be paid for by the Province, be installed at the Lindsay Courthouse, however, a number of other details need to be finalized before this can proceed.

MOVED BY: Mr. Blackburn, SECONDED BY: Mr. O'Reilly

Resolved that the Chief's verbal report be received.

CARRIED.

8. MOTION TO MOVE IN TO IN-CAMERA SESSION

MOVED By: Mr. Polito, SECONDED By: Mr. Blackburn

Resolved that the Board adjourn the public portion of its meeting to move IN CAMERA to discuss confidential items pertaining to legal and personnel matters, in accordance with Section 35(4)(b) of the Police Services Act.

CARRIED

9. REPORT FROM CLOSED MEETING:

The Chair noted there was nothing to report from the Closed Meeting.

10. CONFIRMATION BY LAW

MOVED By: Mr. O'Reilly, SECONDED By: Mr. Blackburn

Resolved that all motions passed in the Closed Session be ratified.

CARRIED

11. ADJOURNMENT

MOVED By: Mr. Polito, SECONDED BY: Mr. O'Reilly

Resolved that the meeting adjourn.

CARRIED.

Meeting adjourned at 10:11 hours.

READ AND ADOPTED THIS _____ DAY OF _____, 2019

**CHAIRPERSON,
City of Kawartha Lakes Police Services Board**