

City of

KAWARTHA LAKES
POLICE SERVICES BOARD



Minutes of the **OPEN MEETING** of the **CITY OF KAWARTHA LAKES POLICE SERVICES BOARD** held at the **CITY OF KAWARTHA LAKES POLICE SERVICES BOARD ROOM** on **Monday, June 24th, 2019**

MEMBERS OF THE CITY OF KAWARTHA LAKES POLICE SERVICES BOARD PRESENT

Mr. D. Thomas
Mr. D. Blackburn
Mr. A. Letham
Mr. P. O'Reilly
Mrs. W. Percival
Mrs. C. English

MEMBERS OF THE MUNICIPAL POLICE SERVICE PRESENT

Insp. W. Herbert
Insp. K. Robertson

CALL TO ORDER

Mr. Thomas called the Open meeting of the City of Kawartha Lakes Police Services Board to order at 0930 hours and welcomed Mrs. Wanda Percival, the new Provincial Appointee, to the Board.

CONFIRMATION OF QUORUM

Thereafter a quorum was confirmed.

DECLARATION OF PECUNIARY INTEREST

There were no Declarations of Pecuniary Interest.

APPROVAL OF AGENDA

The agenda was reviewed and approved on motion of Mr. Blackburn, seconded by Mr. O'Reilly.

PRESENTATIONS/DEPUTATIONS:

There were no Deputations/Presentations in the Open Meeting.

1. MINUTES OF PREVIOUS MEETING

Copies of the minutes of the (Open) Meeting of the City of Kawartha Lakes Police Services Board held on April 15th, 2019 were previously circulated.

MOVED By: Mr. Blackburn, SECONDED By: Mr. O'Reilly

Resolved that the minutes of the Open Meeting of the City of Kawartha Lakes Police Services Board, April 15th, 2019 be adopted as printed and circulated. **CARRIED.**

2. CONSENT AGENDA:

There were no items on the Consent Agenda.

3. STATISTICAL REPORTS – April & May 2019

Copies of the Statistical Report for the Municipal Police Service for April and May 2019 were provided (copy attached to official minutes). It was noted that total incidents continue to increase, and it was confirmed this is as a result of a greater number of calls for service, as well as a change in the way incidents are tracked.

MOVED By: Mr. Blackburn, SECONDED By: Mr. O'Reilly

Resolved that the Municipal Police Service Statistical Report for April and May 2019 be received. **CARRIED.**

4. ACCOUNTS TO BE APPROVED AS PAID

Copies of the *Municipal Police Services Accounts* to be approved as paid for the period April and May 2019 were previously distributed (copy attached to official minutes).

MOVED BY: Mr. Letham, SECONDED BY: Mr. Blackburn

Resolved that the Municipal Police Services accounts for the period April and May 2019 be approved as paid. **CARRIED**

5. OLD BUSINESS/STANDING ITEMS:

5.1 **OAPSB Zone 3** – Update – Messrs. Thomas and Blackburn provided a brief update from the recent OAPSB Conference held recently in Windsor. The primary focus of the conference was the new legislation and the changes it will bring about for police services and boards. Future events for the OAPSB include its annual Labour Seminar which will take place on October 9th, in Toronto.

6 NEW BUSINESS:

6.1 **Sponsorship Request** - Mr. Thomas advised that correspondence had been received regarding the Board's sponsorship of a hole in the CKL Emergency Services Golf Tournament. He confirmed the Board has done so for a number of years, noting that this worthwhile annual tournament raises funds for the Kawartha Lakes Food Service, as well as the Art Truax Memorial Bursary.

Thereafter it was

MOVED BY: Mr. O'Reilly, SECONDED BY: Mr. Blackburn

Resolved that the Kawartha Lakes Police Services Board sponsor a hole in the CKL Emergency Services Golf Tournament at the early bird rate of \$130. **CARRIED.**

7. REPORT OF THE CHIEF

7.1 **PSB 2019-009 – First Quarter Budget Review** - Copies of Report PSB 2019-009 were previously distributed (copy attached to official minutes). Inspector Herbert provided a brief overview, noting that in general, all budget line items are trending appropriately at this time, based on the Board approved estimates.

MOVED BY: Mr. Blackburn; SECONDED BY: Mr. Letham

Resolved that Report PSB 2019-009 be received. **CARRIED.**

7.2 **PSB 2019-010 – Experienced Officer Hire** - Copies of Report PSB 2019-010 *Experienced Constable Hire*, were previously provided (copy attached to official minutes). Insp. Herbert confirmed that the Police Services Act, Section 31 (1)(a), requires the Board to appoint all new Police Service officers. He sought the Board's approval to appoint Jeffrey Newhouse as a Constable for the City of Kawartha Lakes Police Service. It was

confirmed that this was an authorized complement hiring, with no additional budgetary implications.

MOVED BY: Mr. Blackburn; SECONDED BY: Mr. O'Reilly

Resolved that Report PSB 2019-010, Experienced Constable Hire, be received, and that the Board approves the appointment of Jeffrey Newhouse as a Constable for the City of Kawartha Lakes Police Service, effective May 15, 2019. **CARRIED.**

7.3 Report PSB 2019-012 – CSP Grants – Copies of Report PSB 2019-012, *CSP Grants*, were previously provided (copy attached to official minutes). Insp. Robertson provided a brief overview, noting the Provincial Government's new Community Safety and Policing grant program replaces three previous grant programs (Policing Effectiveness Modernization; 1,000 Officers, Community Policing Partnerships; and Provincial Anti-Violence Intervention Strategy). He confirmed that in previous years, the CKL Police Service has received a total of \$130,000 through a combination of the 1,000 Officers and Community Policing Partnership grants. He advised that the new CSP Program is divided into two streams, Local Priorities and Provincial Priorities, and reported that the CKL Police Service has prepared and submitted applications under both of these streams. The Local Priorities grant submission seeks funding for costs associated with the Service's Community Response Unit, while the Provincial Priorities grant submission seeks funding to support the Service's work in dealing with sexual violence and harassment. He confirmed the deadline for submission was June 6th, and as yet no response has been received from the Province.

Board members expressed their appreciation for the work involved in preparing these submissions and it was

MOVED BY: Mr. Blackburn, SECONDED BY: Mr. O'Reilly

Resolved that Report PSB 2019-012, CSP Grants, be received. **CARRIED.**

7.4 CKLPS 2018 Annual Report – Copies of the City of Kawartha Lakes Police Service 2018 Annual Report were previously provided (copy attached to official minutes). Board members expressed their appreciation for the report, and the information it contains. It was confirmed that the finalized report is available on the Service's website.

MOVED BY: Mr. O'Reilly, SECONDED BY: Mr. Blackburn

RESOLVED that the 2018 CKLPS Annual Report be received. **CARRIED.**

7.4 Retirement Letters – Copies of letters advising of impending retirements were received from Ms. Ava Bos and Sgt. Terry Cox (copies attached to official minutes). Board members expressed appreciation for the impressive length of service of both these individuals (29 and 30 years respectively).

MOVED BY: Mr. Blackburn, SECONDED BY: Mr. O'Reilly

Resolved that the letters of retirement from Ms. Ava Bos and Sgt. Terry Cox be received. **CARRIED.**

7.5 Other Matters – Insp. Robertson confirmed that the Chief will present a full Strategic Plan progress report in the fall, however a brief update at this time includes (1) as

a result of the increased risk of opioid overdose in the community, Naloxone (Narcan) doses are being deployed to all front line officers (the Haliburton Kawartha Lakes Health Unit is partnering with the Service to provide the cannisters and train staff on their use) and (2) the Service has entered into an agreement with Women's Resources wherein a staff member from WR will work directly with the Service's Domestic Violence Coordinator once a week to follow up with victims of domestic violence.

Insp. Herbert reported to Board members three recent promotions, including that of Det. Sgt. Robertson to Inspector (to replace Insp. Herbert following his retirement in the fall) and Constables Brendan Johnston and Deb Hagarty to Sergeants. He also confirmed that the Lindsay Police Association has a new President, Const. J. Bell (replacing Brendan Johnston)

Thereafter, Board members offered congratulations to Insp. Robertson on his promotion.

8. MOTION TO MOVE IN TO IN-CAMERA SESSION

MOVED By: Mrs. Percival, SECONDED By: Mr. Blackburn

Resolved that the Board adjourn the public portion of its meeting to move IN CAMERA to discuss confidential items pertaining to legal and personnel matters, in accordance with Section 35(4)(b) of the Police Services Act. **CARRIED**

9. REPORT FROM CLOSED MEETING:

The Chair noted there was nothing to report from the Closed Meeting.

10. CONFIRMATION BY LAW

MOVED By: Mr. O'Reilly, SECONDED By: Mr. Blackburn

Resolved that all motions passed in the Closed Session be ratified. **CARRIED**

11. ADJOURNMENT

MOVED By: Mrs. Percival, SECONDED BY: Mr. O'Reilly

Resolved that the meeting adjourn. **CARRIED.**

Meeting adjourned at 10:18 hours.

READ AND ADOPTED THIS _____ DAY OF _____, 2019

CHAIRPERSON,
City of Kawartha Lakes Police Services Board