

City of

**KAWARTHA LAKES**

*POLICE SERVICES BOARD*



Minutes of the **OPEN MEETING** of the **CITY OF KAWARTHA LAKES POLICE SERVICES BOARD** held at the **CITY OF KAWARTHA LAKES POLICE SERVICES BOARD ROOM** on **Monday, February 25th, 2019**

**MEMBERS OF THE CITY OF KAWARTHA LAKES POLICE SERVICES BOARD PRESENT**

Mr. D. Thomas  
Mr. D. Blackburn  
Mr. A. Letham\*  
Mr. P. O'Reilly  
Mrs. C. English (by teleconference)

**REGRETS:**

Mr. S. Polito

**MEMBERS OF THE MUNICIPAL POLICE SERVICE PRESENT**

Chief M. Mitchell  
Insp. W. Herbert

**CALL TO ORDER**

Mr. Thomas called the Open meeting of the City of Kawartha Lakes Police Services Board to order at 0930 hours.

**CONFIRMATION OF QUORUM**

Thereafter a quorum was confirmed.

**DECLARATION OF PECUNIARY INTEREST**

There were no Declarations of Pecuniary Interest.

**APPROVAL OF AGENDA**

The agenda was reviewed and approved on motion of Mr. O'Reilly, seconded by Mr. Blackburn.

**PRESENTATIONS/DEPUTATIONS:**

There were no Deputations/Presentations in the Open Meeting.

**1. MINUTES OF PREVIOUS MEETING**

Copies of the minutes of the (Open) Meeting of the City of Kawartha Lakes Police Services Board held on January 21<sup>st</sup>, 2019 were previously circulated.

MOVED By: Mr. Blackburn, SECONDED By: Mr. O'Reilly

*Resolved that the minutes of the Open Meeting of the City of Kawartha Lakes Police Services Board, January 21<sup>st</sup>, 2019 be adopted as printed and circulated. **CARRIED.***

**2 CONSENT AGENDA:**

There were no items on the Consent Agenda.

3. **STATISTICAL REPORTS – January 2019**

Copies of the Statistical Report for the Municipal Police Service for January 2019 were provided (copy attached to official minutes). Chief Mitchell noted a positive trend in sick time, and a continuing increase in fraud cases. Brief discussion followed regarding telephone scams, and the Service's efforts to educate the public regarding these criminal activities.

MOVED By: Mr. Blackburn, SECONDED By: Mr. O'Reilly

*Resolved that the Municipal Police Service Statistical Report for January 2019 be received.*

**CARRIED.**

4. **ACCOUNTS TO BE APPROVED AS PAID**

Copies of the *Municipal Police Services Accounts* to be approved as paid for the period January 2019 were previously distributed (copy attached to official minutes).

MOVED BY: Mr. O'Reilly, SECONDED BY: Mr. Blackburn

*Resolved that the Municipal Police Services accounts for the period January 2019 be approved as paid.*

**CARRIED**

5. **OLD BUSINESS/STANDING ITEMS:**

5.1 **OAPSB Zone 3** – Update (S. Polito) –Deferred

5.2 **Contract Negotiations** – Mr. Thomas noted the need to establish a Negotiating Committee on behalf of the Board to deal with negotiations for the Senior Officers Contract and Uniformed Members Contract.

MOVED BY: Mr. O'Reilly, SECONDED BY: Mr. Blackburn,

*Resolved that Mr. Thomas and Mr. Blackburn serve as the Board's Negotiating Committee dealing with 2019 contract negotiations.*

**CARRIED.**

6. **NEW BUSINESS:**

6.1 **Canadian Association of Police Governance – 2019 Membership** – Copies of an email containing information related to membership in the Canadian Association of Police Governance (CAPG) were previously provided.

MOVED BY: Mr. O'Reilly, SECONDED BY: Mr. Blackburn

*Resolved that the Kawartha Lakes Police Services Board renew its membership (for 2019) in the Canadian Association of Police Governance, at a cost of \$762. **CARRIED.***

7. **REPORT OF THE CHIEF**

7.1 Chief Mitchell provided a verbal report on a number of matters including: December 2018 MVC at RIDE checkpoint - Peterborough Police have completed their investigation into the MVC on County Road #4 in December. The investigator has concluded that the accident was the result of a series of events and recommended no charges be laid. The loss of the vehicle was covered through insurance. Inspector Hickey has also completed a review of KLPS RIDE protocols and concluded that no adjustments were required.

Outstanding Complaints - As reported in the January annual report on complaints against

police, there were two complaints that were still pending. Both involved the same group of complainants and both were assigned by the OIPRD to the OPP for investigation. The first of those complaints has now been completed and cleared as unsubstantiated by the OPP.

Property Room Procedures – A review of property room procedures, including physical security measures, has been completed and the Service is proceeding with the implementation of a multi-year plan. This will coincide with the new property officer position.

Revised Police Services Act – Discussion took place regarding the recent announcement by the Ontario government that it will be introducing new legislation to replace the previous government’s Bill 175. The new Comprehensive Ontario Police Service Act 2019 is intended to streamline the SIU’s investigation process and enhance police oversight. Mr. Thomas noted the new Act will require Board members to have training on roles and responsibilities; internet publication of meeting notices and agendas; and provides direction as to what should be in “open” and “closed” sessions.

MOVED BY: Mr. Blackburn, SECONDED BY: Mr. O’Reilly

*Resolved that the Chief’s verbal report be received.*

**CARRIED.**

8. **MOTION TO MOVE IN TO IN-CAMERA SESSION**

MOVED By: Mr. Blackburn, SECONDED By: Mr. O’Reilly

*Resolved that the Board adjourn the public portion of its meeting to move IN CAMERA to discuss confidential items pertaining to legal and personnel matters, in accordance with Section 35(4)(b) of the Police Services Act.*

**CARRIED**

(\*Secretary’s Note: Mr. Letham arrived at the meeting during the Closed portion and was in attendance for the remaining portion of the Open Meeting.)

9. **REPORT FROM CLOSED MEETING:**

The Chair noted there was nothing to report from the Closed Meeting.

10. **CONFIRMATION BY LAW**

MOVED By: Mr. O’Reilly, SECONDED By: Mr. Blackburn

*Resolved that all motions passed in the Closed Session be ratified.*

**CARRIED**

11. **ADJOURNMENT**

MOVED By: Mr. Letham, SECONDED BY: Mr. O’Reilly

*Resolved that the meeting adjourn.*

**CARRIED.**

Meeting adjourned at 10:09 hours.

READ AND ADOPTED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2019

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CHAIRPERSON,  
City of Kawartha Lakes Police Services Board