



Minutes of the **OPEN MEETING** of the **CITY OF KAWARTHA LAKES POLICE SERVICES BOARD** held at the **CITY OF KAWARTHA LAKES POLICE SERVICES BOARD ROOM** on **Monday, January 15th, 2018**

MEMBERS OF THE CITY OF KAWARTHA LAKES POLICE SERVICES BOARD PRESENT

Mr. D. Thomas
Mr. D. Blackburn
Mr. A. Letham
Mr. P. O'Reilly
Mr. S. Polito
Mrs. C. English

MEMBERS OF THE MUNICIPAL POLICE SERVICE PRESENT

Chief J. Hagarty
Insp. M. Mitchell

CALL TO ORDER

Mr. Thomas called the Open meeting of the City of Kawartha Lakes Police Services Board to order at 0930 hours.

CONFIRMATION OF QUORUM

Thereafter a quorum was confirmed.

ELECTION OF CHAIR/VICE CHAIR

Mr. Thomas noted that as per the Police Services Act, (Regulation 123/98, Section 28 (1) and (2)) the annual election of a Chair and Vice Chair of the Police Services Board takes place at the January meeting. Thereafter he withdrew from the Chair and turned the meeting over to Chief Hagarty. Chief Hagarty asked for nominations for the position of Chairperson of the City of Kawartha Lakes Police Services Board for the year 2018.

MOVED BY: Mr. Polito, SECONDED BY: Mr. O'Reilly

Resolved that Mr. Don Thomas serve as Chairperson of the City of Kawartha Lakes Police Services Board for the year 2018.

CARRIED

There being no further nominations for the position, Mr. Thomas was acclaimed as Chairperson.

Mr. Thomas assumed the Chair and asked for nominations for the position of Vice-Chairperson of the City of Kawartha Lakes Police Services Board for the year 2018.

MOVED BY: Mr. Polito, SECONDED BY: Mr. Letham

Resolved that Mr. David Blackburn serve as Vice-Chairperson of the City of Kawartha Lakes Police Services Board for the year 2018.

CARRIED

There being no further nominations for the position, Mr. Blackburn was acclaimed Vice Chairperson.

DECLARATION OF PECUNIARY INTEREST

There were no Declarations of Pecuniary Interest. With regard to review of the accounts, Mr. Polito requested that the minutes reflect that he is not affiliated with the vehicle maintenance service provider, i.e. Polito Ford.

APPROVAL OF AGENDA

The agenda was reviewed and one further item was added, i.e. OAPSB Zone 3 – Membership Renewal. Thereafter the agenda was approved on motion of Mr. O’Reilly, seconded by Mr. Blackburn.

PRESENTATIONS/DEPUTATIONS:

There were no Deputations/Presentations in the Open Meeting.

1. MINUTES OF PREVIOUS MEETING

Copies of the minutes of the (Open) Meeting of the City of Kawartha Lakes Police Services Board held on December 18th, 2017 were previously circulated.

MOVED By: Mr. Polito, SECONDED By: Mr. Blackburn

*Resolved that the minutes of the Open Meeting of the City of Kawartha Lakes Police Services Board, December 18th, 2017 be adopted as printed and circulated. **CARRIED.***

2. CONSENT AGENDA:

There were no items on the Consent Agenda.

3. STATISTICAL REPORTS - December 2017

Copies of the Statistical Report for the Municipal Police Service for December 2017 were provided (copy attached to official minutes). It was noted that the report reflects statistics which have remained relatively consistent over the past several years.

MOVED By: Mr. Blackburn, SECONDED By: Mr. O’Reilly

Resolved that the Municipal Police Service Statistical Report for December 2017 be received

4. ACCOUNTS TO BE APPROVED AS PAID

Copies of the *Municipal Police Services Accounts* to be approved as paid for the period December 2017 were previously distributed (copy attached to official minutes). Brief discussion took place during which Chief Hagarty confirmed the purchase of a UPS explaining this stands for uninterrupted power source, an electrical apparatus that provides emergency power to a load when the input power source fails.

It was moved by

MOVED BY: Mr. Blackburn, SECONDED BY: Mr. O’Reilly

*Resolved that the Municipal Police Services accounts for the period December 2017 be approved as paid. **CARRIED***

5. OLD BUSINESS/STANDING ITEMS:

5.1 **OAPSB Zone 3** – Update (S. Polito) –Mr. Blackburn provided a brief update from the Zone 3 meeting held on January 12th, in Innisfil. He expressed his opinion that it was a good meeting with a number of good speakers. Presentations were provided by G. Couture, Deputy Commissioner, OPP, regarding the new Police Services Act, who noted that currently there are 200 communities that have no say in policing, the new PSA will give them a voice; (2) Fred Kaustinen, Executive Director, OAPSB, who noted that compensation will be determined by the new Regs., that there will be 3,5,7 or 9 members on Police Service Boards under the new Act, and that Diversity Plans will need to be put in place; (3) Terry Baxter, Provincial Labour Relations Strategist, who discussed issues related to Collective Bargaining, and (4) Chief Andrew Fletcher, South Simcoe Police Service, who spoke about partnering for a safer community. Mr. Blackburn also reported that Mr. Polito had been elected as Chair of Zone 3 for a second year.

Mr. Polito also gave a brief update, and noted that one matter that the OAPSB will be looking at in the near future is its sustainability, given that the majority of its revenue comes from membership fees and annual conferences.

MOVED BY: Mr. Blackburn, SECONDED BY: Mr. O'Reilly
Resolved that the verbal report on OAPSB Zone 3 be received.

CARRIED

4.2 Special Olympics School Championships – Update – Mr. Blackburn noted the Board's decision at the previous meeting to adopt an athlete for the 2018 Special Olympics Provincial School Championships being held in Peterborough. He also noted that consideration be given to supporting an athlete was from the Lindsay area. He confirmed that the CEO of the Special Olympics had provided additional information, advising that the donation goes into a 'pot' which is used to defray some of the costs of food, accommodation, and other events associated with the games.

Members expressed appreciation for the update, noting the worthiness of this program.

MOVED BY: Mr. O'Reilly, SECONDED BY: Mr. Letham
Resolved that the verbal report on the Special Olympics School Championships be received.

CARRIED.

5. NEW BUSINESS:

5.1 **Proposed Meeting Dates** – A list of proposed CKL Police Services Board meeting dates for 2018 was previously provided (copy attached to official minutes). It was noted that the Board generally meets on the third Monday of the month, however, the dates may be revised at the discretion of the Board.

MOVED BY: Mr. Letham, SECONDED BY: Mr. Blackburn
Resolved that the meeting dates as proposed be confirmed.

CARRIED.

5.2 **Board Per Diem and Expense Rates** – Copies of a document entitled "Board Remuneration were previously provided (copy attached to official minutes). Mr. Thomas provided an overview, noting the report relates to remuneration paid to Board members. He referenced attachments to the report, namely OAPSB Board remuneration comparators including remuneration, mileage, and per diem rates paid by a number of other police

service boards across the province, and the Kawartha Lakes Remuneration Schedule. He noted that these rates had been in effect since 2010 and were included in the 2018 budget which was approved in September 2017. Members expressed appreciation for the information contained in the report.

MOVED BY: Mr. Letham, SECONDED BY: Mr. O'Reilly.

Resolved that the report entitled Board Remuneration be received.

CARRIED.

5.3 OAPSB Zone 3 Annual Membership Renewals – Information pertaining to the renewal of the CKL Police Services Board's membership in the Ontario Association of Police Service Boards' Zone 3 was previously provided (copy attached to official minutes).

MOVED BY: Mr. Polito, SECONDED BY: Mr. O'Reilly

RESOLVED that the Kawartha Lakes Police Services Board renew its annual (2018) membership in Zone 3 - Ontario Association of Police Services Boards at a cost of \$50.

CARRIED.

7. REPORT OF THE CHIEF

7.1 PSB 2018-001 – 2017 Public Complaints Against Police Report – Copies of Report PSB 2018-001, *2017 Public Complaints Against Police Report*, were previously provided (copy attached to official minutes). Chief Hagarty provided an overview, noting that Adequacy Standards Regulations Section 31 requires the preparation of an annual report for the Board relating to public complaints. He noted that the Office of the Independent Police Review Director received a total of 7 public complaints during 2017, four of which were screened out by the OIPRD, two were found to be unsubstantiated, and one is pending screening.

Board members expressed their satisfaction with the low number of complaints, particularly when considering the number of incidents the Service deals with on an annual basis (for 2017, it was noted that this number was 11,515).

MOVED BY: Mr. Blackburn, SECONDED BY: Mr. Letham

Resolved that PSB 2018-001, 2017 Public Complaints Against Police Report, be received.

CARRIED.

7.2 PSB 2018 -002 - 2017 Use of Force Report – Copies of Report PSB 2018-002, *Use of Force Report*, were previously provided (copy attached to official minutes). Inspector Mitchell provided an overview, noting that all police officers are required to submit a "Use of Force" Report, when a member draws a handgun, discharges a firearm, when a weapon other than a firearm is used on a member of the public, or when any force is used that results in an injury that requires medical attention. He briefly reviewed the information contained therein, noting that a total of 18 reports had been submitted during 2017. He noted that all Use of Force reports submitted by KLPS officers are reviewed to ensure compliance with Provincial legislation and the Service's own policies on the use of force.

MOVED BY: Mr. O'Reilly, SECONDED BY: Mr. Polito

Resolved that Report PSB 2018-002, Use of Force Report, be received.

CARRIED

7.3 PSB 2018-003 – Facilities Annual Report - – Copies of PSB Report 2018-003 *2017 Facilities Annual Report*, were previously provided (copy attached to official minutes). Chief Hagarty noted the requirement to undertake a facilities review, and provide a report of same, on an annual basis. He confirmed that at this time there are no facility changes required or deficiencies needing to be addressed.

MOVED BY: Mr. Polito; SECONDED BY: Mr. Blackburn

Resolved that the 2017 Annual Facilities Audit Report be received.

CARRIED.

8. MOTION TO MOVE IN TO IN-CAMERA SESSION

MOVED By: Mr. Blackburn, SECONDED By: Mr. Letham

Resolved that the Board adjourn the public portion of its meeting to move IN CAMERA to discuss confidential items pertaining to legal and personnel matters, in accordance with Section 35(4)(b) of the Police Services Act.

CARRIED

9. REPORT FROM CLOSED MEETING:

The Chair reported that the Board had approved the re-appointment of the CKL Police Services Board Secretary; as per the following motion:

MOVED BY: Mr. Blackburn, SECONDED BY: Mr. Letham

Resolved that Christina English be reappointed as Board Secretary for 2018 at the same rate as the previous year.

CARRIED.

10. CONFIRMATION BY LAW

MOVED By: Mr. O'Reilly, SECONDED By: Mr. Blackburn

Resolved that all motions passed in the Closed Session be ratified.

CARRIED

11. ADJOURNMENT

MOVED By: Mr. Blackburn, SECONDED BY: Mr. O'Reilly

Resolved that the meeting adjourn.

CARRIED.

Meeting adjourned at 11:10 hours.

READ AND ADOPTED THIS _____ DAY OF _____, 2018

CHAIRPERSON,
City of Kawartha Lakes Police Services Board