



# POLICE VULNERABLE SECTOR RECORD CHECK

<b>TO BE COMPLETED BY APPLICANT</b>				Date of Request ____/____/____	
Last Name		First Name		Middle Name	
# and Street Name			Apt/Unit #	Maiden Name or other Surnames used	Other First Names
City	Province	Postal Code		Date of Birth ____/____/____	Place of Birth
					Gender

**Address History** – please fill out if resident address differs from mailing address and/or if resided OUTSIDE of the Region in the past 5 years

Street name and # (please state below)	Apt/Unit #	City	Province	# of yrs

**Reason for Request (State below)**

**Self Declaration (if applicable)**

Reason (Volunteer, employment or other – if other, please specify)

- No Criminal Record to declare.
- Declaration of a Criminal Record attached

**Contact Information**

Residential Phone	Business Phone	Cell Phone
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**The Police Vulnerable Sector Check will include the following information as it exists on the date of the search:**

- Criminal convictions from CPIC and/or local databases.
- Summary convictions, for five years, when identified.
- Findings of Guilt under the Youth Criminal Justice Act within the applicable disclosure period.
- Outstanding entries, such as charges and warrants, judicial orders, Peace Bonds, Probation and Prohibition Orders. As per CPIC policy, information obtained from the Investigative Databank must be confirmed and authorized for release by the contributing agency.
- Absolute and conditional discharges for 1 or 3 years respectively.
- In very exceptional cases, where it meets the Exceptional Disclosure Assessment, non- conviction dispositions including, but not limited to, Withdrawn and Dismissed.
- Not Criminally Responsible by Reason of Mental Disorder.
- All record suspensions as authorized for release by the Minister of Public Safety.

1. I hereby release and discharge Kawartha Lakes Police Service and all members and employees of the said Service from any and all actions, claims and demands for damages, loss or injury howsoever arising which may hereafter be sustained by myself as a result of the disclosure of information by the Police Service. I hereby authorize the Kawartha Lakes Police Service to inquire into and disclose the results of any police records indicating criminal convictions, conditional and absolute discharges, outstanding criminal charges to me and to conduct a local police contact search with any Police Service in Canada.

2. I certify that the information provided by me in this application is true and correct to the best of my knowledge and belief. I have read this consent, understand it and agree to it in its entirety.

**Applicant's Name: (Please Print)** \_\_\_\_\_

**Applicant's Signature** \_\_\_\_\_

## POLICE VULNERABLE SECTOR CHECK

### Part 1: Identification of the Applicant

Last Name	Given Name	Sex <input type="checkbox"/> Male <input type="checkbox"/> Female	Date of Birth (yy-mm-dd)
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### Part 2: Reason for Consent (Please fill out the following)

I am an applicant for a paid or volunteer position with a person or organization responsible for the well-being of one or more children or vulnerable persons.

Description of paid or volunteer position:	Name of the person or organization:
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Details regarding the responsibilities towards children or vulnerable person(s):

### Part 3: Consent

I hereby consent to a search being made in the automated criminal records retrieval system maintained by the Royal Canadian Mounted Police to find out if I have been convicted of and been granted a record suspension for any of the sexual offences that are listed in the schedule to the Criminal Records Act.

I understand that as a result of giving this consent, if I am suspected of being the person named in a criminal record for one of the sexual offences listed in the schedule to the Criminal Records Act in respect of which a pardon was granted or issued, I will be requested to provide fingerprints to confirm that record and that record may be provided by the Commissioner of the Royal Canadian Mounted Police to the Solicitor General of Canada, who may then disclose all or part of the information contained in that record to a police force or other authorized body. That police force or authorized body will then disclose that information to me. If I further consent in writing to disclosure of that information to the person or organization referred to above that requested the information, that information will be disclosed to that person or organization.

Contributing Agency **Kawartha Lakes Police Service**

Signature of Applicant	Date (yy-mm-dd)
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### POLICE USE ONLY (One box must be checked for each section)

#### 1. RESULTS FOR NAME-BASED CRIMINAL RECORD VERIFICATION

<input type="checkbox"/>	NEGATIVE (not confirmed by fingerprints)	Based solely on the name(s) and date of birth provided and the criminal record information declared by the applicant, a search of the RCMP National Repository of Criminal Records <b>did NOT identify any records</b> with the name(s) and date of birth of the applicant. <b>Positive identification that a criminal record does or does not exist at the RCMP National Repository of Criminal Records can only be confirmed by FINGERPRINT comparison.</b> Delays do exist between a conviction being rendered in court, and the details being accessible on the RCMP National Repository of Criminal Records. Not all offences are reported to the RCMP National Repository of Criminal Records.
<input type="checkbox"/>	INCOMPLETE	Based solely on the name(s) and date of birth provided and the criminal record information declared by the applicant, a search of the RCMP National Repository of Criminal Records <b>could NOT be completed.</b> <b>Positive identification that a criminal record does or does not exist requires the applicant to SUBMIT FINGERPRINTS to the RCMP National Repository of Criminal Records by an authorized police service or accredited private fingerprinting company.</b> Delays do exist between a conviction being rendered in court, and the details being accessible on the RCMP National Repository of Criminal Records. Not all offences are reported to the RCMP National Repository of Criminal Records.
<input type="checkbox"/>	POSSIBLE MATCH (See attached page for details. Not confirmed by fingerprints)	Based solely on the name(s) and date of birth provided and the criminal record information declared by the applicant, a search of the RCMP National Repository of Criminal Records <b>has resulted in a POSSIBLE match to a registered criminal record.</b> <b>Positive identification that a criminal record does or does not exist at the RCMP National Repository of Criminal Records can only be confirmed by FINGERPRINT comparison. As such, the criminal record information declared by the applicant does NOT constitute a Certified Criminal Record by the RCMP.</b> Delays do exist between a conviction being rendered in court, and the details being accessible on the RCMP National Repository of Criminal Records. Not all offences are reported to the RCMP National Repository of Criminal Records.

#### 2. RESULTS OF INVESTIGATIVE DATA BANK AND LOCAL INDICES RESULTS

<input type="checkbox"/>	NEGATIVE – No information was revealed that can be disclosed in accordance with federal laws and RCMP policies
<input type="checkbox"/>	POSITIVE - (See attached page(s) for details).

#### 3. RESULTS OF POLICE VULNERABLE SECTOR SCREENING ONLY

<input type="checkbox"/>	A search of sex offenders who were granted a record suspension was conducted. No information to release.
<input type="checkbox"/>	A search of sex offenders who were granted a record suspension was conducted. Information authorized for release. See attached page(s) for details.
<input type="checkbox"/>	A search of pardoned sex offenders is not conclusive and must be verified by fingerprints.

Date of Search	Clerk #	<b>▶ NOT VALID UNLESS EMBOSSED WITH POLICE SEAL</b>
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Personal information contained on this form is collected pursuant to the Police Services Act s.41 and is collected for the purpose of processing this police record check. Questions concerning this collection should be directed to the Kawartha Lakes Police Service, 6 Victoria Ave N., Lindsay ON K9V 4E5 705 324-5252